City of St Paul
Council Meeting Minutes

Monday, December 1, 2014, 7:00 P.M.

- Reorganization Meeting

A meeting of the Mayor and Council of the City of St. Paul, Nebraska was held at the City Hall in said City on Monday, December 1, 2014, at 7:00 P.M. Present were Mayor Snow and Councilmembers: Beck, Solko, Tomlinson & Klanecky. Absent: None. Mayor Snow opened the meeting at 7:00 P.M. with a statement regarding the open meeting act, which is posted on the west wall in the Council Chamber.

Mayor Snow opened a public hearing at 7:00 P.M. regarding the Citizens Advisory Review Committee Report.

Councilmember Beck moved to approve the November 3 and November 17, 2014 minutes, December 1, 2014 disbursements and the November, 2014 zoning permits and the re-zoning of a Residential (R-3) to a Residential (R-2) as recommended by the Planning Commission. Councilmember Solko seconded the motion. Motion carried 4/0. Mayor Snow would like to see the St. Paul Fire Department utilize other mechanic shops in town to share the repair of fire equipment.

Advanced Climate (Rep)	209.64
Air-O-Lator Corp (Rep)	7106.00
Ameritas (Bnd)	10906.25
Amazon (Bks)	100.11
American Fencing (Imp)	830.83
Aurora Coop (G & O)	324.75
Awards Plus (Edu)	150.34
BC/BS (Ins)	13779.42
Blankenship, Angela (Edu)	120.96
Bomgaars (Sup)	765.78
Brehm Drug (Sup)	113.12
Bryan Jensen (Sup)	2628.87
CCC (Edu)	20.00
City Gas (G & 0)	2497.55
City Health Savings (Ins)	3350.00
City Lights (Utl)	9629.36
City 125 Plan (Ins)	170.00
Colorado Lava (Imp)	364.16
Construction Rental (Srv)	99.00
Computers on the Run (Srv)	164.00
Crescent Electric (Rep)	726.88

Crisis Center (Edu)	1200.00
Curry & Assoc (Srv)	2634.50
Dana Cole (Srv)	8856.00
Dobesh Land Leveling (Srv)	20600.00
Danko (Imp)	1550.58
Dutton-Lainson (Sup)	173.33
Elmwood Cemetery (Imp)	100.00
Emery Pratt (Bks)	555.93
EMS (Srv)	483.13
Emergency Medical (Sup)	1035.70
Gale (Bks)	27.57
Green Line (Rep)	542.47
Heartland Disposal (Srv)	460.63
HD Waterworks (Rep)	5552.11
Heiman (Rep)	107.34
HOA Solutions (Rep)	1282.50
Hometown Mkt (Sup)	139.96
Howard Co Med (Edu)	122.00
Ho. Co. Reg of Deeds (Srv)	107.50
Howard Co Treasurer (CLR)	1301.96
Howard Greeley REA (Utl)	137750.77
Jarecke Motors (Srv)	330.15
Jim's Champlin (G & O)	6202.64
Killinger, Valerie (Edu)	71.12
LARM (Ins)	91.83
Loup Central Landfill (Imp)	74.40
Loup Valley Supply (Rep)	1.75
Menards (Sup)	69.99
MID NE Disposal (Srv)	1403.00
Municipal Service (Rep)	1080.00
Municipal Supply (Sup)	325.00
NDEQ (Bnd)	30978.52
NE Municipal Clerks (Edu)	50.00
Officenet (Sup)	922.59
Olsson & Assoc (Srv)	16367.68
One Call (Srv)	53.15
Overland Ready Mix (Rep)	103.75
Parts Bin (Rep)	621.17
Patton, Jeff (Srv)	6054.34
Penguin Manage (Srv)	1548.00
Petty Cash (PtC)	52.91
Police Chiefs of NE (Edu)	30.00
Quad C Consulting (Imp)	270.00

Reynolds Const (Imp)	6616.00
Sapp Bros (G & O)	746.35
S E Smith (Sup)	131.94
Servi-Tech Lab (Srv)	175.90
Sherman, Andrew(Edu)	150.00
Sherwin Williams (Rep)	9.53
Sleuth (Srv)	1009.80
Solko, Gerald (Srv)	200.00
St of NE Phone (Utl)	372.33
St Treasurer (Lic)	73.72
Switzer, Ronnie (Lic)	31.00
T-Shirts (Sup)	300.00
Thiel's Tire (Rep)	60.17
Thompson Welding (Srv)	414.67
Tommy Rene (Pub)	1327.82
Transportation, Inc (Srv)	3333.92
Tri-County Sand (Imp)	183.14
U S Post Office (Pst)	500.00
Widga Financial (Srv)	260.00
Zoll Medical (Sup)	287.33
Payroll	68523.35

Council President Gerald Solko presented a Years of Service plaque to James H. Snow, Mayor from December, 2010 to December, 2014; this also includes James H. Snow serving as a Councilmember from December, 2006 to December 1, 2014. Mayor Snow thanked the Councilmembers and the volunteers of St. Paul. The City Councilmembers thanked Mayor Snow for his outstanding job in serving the community of St. Paul.

Mayor Snow also presented a Years of Service plaque to Charles M. Schmid, Utility Superintendent from August, 1977 to December 1, 2014. The Mayor and Councilmembers thanked Utility Superintendent Charles M. Schmid for his many years of dedicated service to the City. Charles Schmid has been employed by the City for 42 years.

City Clerk Connie Jo Beck swore in the newly elected officials, Mayor Tracy J. Howard and Councilmembers Kaye I. Tomlinson (Ward I) and Gerald L. Solko (Ward II) by Oath of Office. A new Acknowledgement of Meeting was signed by the new members.

Mayor Howard opened the meeting with the newly elected officials at 7:10 P.M.

Mayor Tracy Howard stated his 2014 - 2015 appointments, with the addition of the Elmwood Cemetery Board.

The Mayor Tracy J. Howard appoints the following offices on this first meeting of December (12/1/14). At this time the following hold these offices.

• CITY CLERK / DEPUTY TREASURER	CONNIE JO BECK
• DEPUTY CLERK	VALERIE J. KILLINGER
• CITY ATTORNEY	STEVEN CURRY
• CITY TREASURER	JUDY JOHNSON
• CHIEF OF POLICE	MARCUS PACZOSA
• ZONING ADMINISTRATOR	MATTHEW HELZER
• CITY ENGINEER	KEVIN PRIOR (Olsson's Associates)
• UTILITY SUPERINTENDENT	MATTHEW HELZER
• LIGHT COMMISSIONER	EDWARD THOMPSON
• SEWER COMMISSIONER	WILLIAM "BILL" GREGOSKI
• FIRE CHIEF	MICHAEL BECKER
• WATER COMMISSIONER	MATTHEW HELZER
• ASSISTANT FIRE CHIEF	MATTHEW HELZER, MARK WILSON, SHON TREAT
• STREET COMMISSIONER	RONNIE SWITZER
• CEMETERY SEXTON	RONNIE SWITZER
• PARK / CEMETERY, MGR	RANDY JERABEK
• CITY PHYSICIAN	DR. CHRIS TOMHAVE
• PLANNING BOARD Meets last Monday of Month) (Valerie Killinger, Secretary)	MELVIN SCHMADERER (Chair) TIM WOOD (6-2011) CHARLES SCHMID CONNIE BECKER ROGER OGARD (Co-Chair) MATTHEW HELZER - ZONING ADM.
• VARIANCE BOARD	MIKE FEEKEN – CHAIRMAN 2011 MELVIN SCHMADERER (5/2011) ERICH HARBART 2012 DELCIE LUKASIEWICZ (Mile Juris.) 2012

	SCOTT HANSEL 2012 Alternates: Tom Knutson (In Town Alt.) 2012
• LIBRARY BOARD (Meets 1st Tuesday of Month)	MARTHA VOIGT (City) Start 12-2012 MIKE FEEKEN – (City) 12-2012 CHRIS ELSTERMEIER – (City) Start 12-2012 JANET LATTA (School) JILL PAULSEN – (School) Start 2011 MARTY MARKVICKA (School) Start 12-2009
• HOUSING AUTHORITY (Meet 2nd Wednesday of Month at 10:00)	JANET EDWARDS – Jan. 2012 to Jan. 2017 DAN MCINTYRE –Dec. 2011 to Dec. 2016 THEDA VANHORN – Dec. 2012 to Dec. 2017 RICHARD NIELSEN – Oct. 2012 to Oct 2017 LOIS BERGGREN – July 2010 to July 2015
• LOUP CENTRAL LANDFILL REP (Meets 3rd Thursday of Month)	BRENDA KLANECKY, HOWARD BECK (Alt.)
• HO. CO. DISPATCHER BOARD (Meet only when called for one)	TRACY J. HOWARD & MARCUS PACZOSA
• CITIZENS ADVISORY REVIEW • COMMITTEE (LB 840)	JANET EDWARDS, KEVIN SESTAK SALLY EINSPAHR SCOTT HANSEL TOM SCHRODER CONNIE JO BECK, EX OFFICIO MIKE FEEKEN (SPDC Exe. Dir.)
• COUNCIL PRESIDENT (By Council Vote - 17-148)	GERALD SOLKO
• RURAL FIRE BOARD LIAISON (Meet 2nd Monday of Month)	GERALD SOLKO
• REPRESENTATIVE TO ACE POWER POOL Representative to Board is Mayor, Alternate is Council President Meet once a year in January, Will send letter	TRACY J. HOWARD & GERALD SOLKO, Council President
• HEALTH BOARD	MAYOR, COUNCIL PRESIDENT, CHIEF OF POLICE, CITY PHYSICIAN & CITY ATTORNEY

- SENIOR CENTER LIAISON — KAYE TOMLINSON

- ELMWOOD CEMETERY BOARD — LORAINE LAWLER
  GIL POPPE
  GENE RICE
  PENNY BECK
  LINDA JACOBSEN
  GERALD SOLKO, LIAISON (Eff. 1/1/2015)

Mayor Tracy Howard thanked Utility Superintendent Matthew Helzer for wearing many hats, until the City can regroup in some of the departments. Mayor Howard also thanked the people who donate their time; it's all about volunteering, which makes our City strong.

Councilmember Tomlinson moved to approved Mayor Tracy Howard's appointments as stated. Councilmember Solko seconded the motion. Motion carried 4/0.

Councilmember Solko moved to approve Resolution 2014-22 naming Brenda Klanecky as the Loup Central Landfill representative and Howard Beck as alternate to attend the Loup Central Landfill meetings. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

Councilmember Klanecky moved to approve the Certification of City Street Superintendent Kevin Prior from January 1, 2014 to December 31, 2014. Councilmember Beck seconded the motion. Motion carried 4/0.

Councilmember Beck moved to approve the Renewal for Maintenance Agreement No. 47 (Responsibility of Surface Maintenance) and the Certificate of Compliance No. 47 between the City of St. Paul and the State Department of Roads for the period of January 1, 2015 to December 31, 2015. Councilmember Klanecky seconded the motion. Motion carried 4/0.

City Engineer Kevin Prior stated plans, specifications and opinion of cost on each 2014 Street Improvement District. These are the estimates on the following paving districts.

1) District 2014-1 - Howard Avenue (9th Street to the ball fields & 9th Street intersection) - $1,339,380
2) District 2014-2 – "L" Street - $116,430
3) District 2014-3 – "O" Street (US Hwy 281 to 7th Street) - $573,650
4) District 2014-4 – Elm Street repair - $41,560
5) District 2014-5 – Block 83 Alley - $61,560
6) District 2014-6 – 1st Street Intersection by Bosselman's) - $59,330

Advertising will begin on December 18th, 2014; proposed site showing on January 6, 2015; Bid opening approximately January 15th, 2015 and City Council to review on January 19, 2015. There is a consensus from the City Council to use grass seed on the project properties and not to sod. Councilmember Solko moved to approve Kevin Prior, Olsson Associates to follow the

dates as above and to move forward on the bid letting process. Councilmember Tomlinson seconded the motion. Motion carried 4/0. Street Commissioner Switzer is to grade 3rd Street for drainage purposes.

Elmwood Cemetery Board member Loraine Lawler was present to answer any questions on the Elmwood Cemetery Rules and Regulations. The purpose of this document is to provide information to anyone buying a cemetery plot or lot. The Cemetery Board will come back to the City Council on any modifications to the rules and regulations of the cemetery. Councilmember Solko moved to approve the Elmwood Cemetery Rules and Regulation policy that was recommended from the Cemetery Board. Councilmember Tomlinson seconded the motion. Motion carried 4/0.
Also for discussion were cemetery benches, which are not in compliance with City Code (a formal decision has not been made), Sheppard's hook's and roads. Mayor Tracy Howard stated that the Cemetery Board is a great idea, but let's not carry too big of a stick and be a little more sensitive to people's concerns. Mayor Tracy Howard thanked the Elmwood Cemetery Board for their dedicated service.

Councilmember Beck moved to approve Resolution #2014-21, Assessing Real Estate for Costs of Abating nuisance on Lot Six (6), Block 28, Original Town in the amount of $6,261, with the correction of spelling "Daniel". A Notice of Special Assessment will be mailed to Zachary Hilmer, Daniel Gay, Dallas Kris and Shells Re, Inc. A Certificate of Special Assessment will be recorded at the Howard County Clerk's office. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

Mayor Tracy Howard opened the public comment period at 8:32 P.M. on the LB840 Citizens Advisory Review Committee Report dated November 10, 2014.

St. Paul Development Corp. Executive Director Mike Feeken reported on the activity on the fall LB840 Citizens Advisory Review Committee report. This report is reviewed twice a year. Mr. Feeken also discussed the concern of the Board with the spending of sales tax dollars for the Comprehensive Plan; the Council indicated that they would discuss this at a later date. After no other comments, Mayor Tracy Howard closed the public hearing at 8:38 P.M. Councilmember Solko moved to approve the LB840 Citizens Advisory Review Committee Report as presented. Councilmember Klanecky seconded the motion. Motion carried 4/0. Mayor Tracy Howard thanked the Citizens Advisory Review Board for their volunteerism.

After different options were discussed on moving the Elstermeier Floral metal building to be utilized by the sewer department, the City Council will revisit this on December 15, 2014. Utility Superintendent Matt Helzer will present various costs to move this building to these locations 1) Lots Seven (7) and Eight (8), Block 32, Original Town 2) lagoon area down Howard Avenue 3) land east of Housing Authority Plaza and the 4) City north yards.

The Evaluation Form Committee consists of Mayor Tracy Howard, Councilmember Brenda Klanecky, City Clerk Connie Jo Beck, Utility Superintendent Matthew Helzer and Police Chief Marcus Paczosa. This evaluation form will be utilized by all departments. Meeting date will follow after the holidays.

Mayor Updates Include: After discussing Alice Osterman's request in closing streets for the Community Christmas Event, the Council agreed unanimously to close 6th Street between Indian & Jay Street and Indian Street between 4th and 6th Street for the Community Christmas Event for the horse drawn hayrack rides. Barricades will be needed from City 2) 2006 Police Chevy Impala has been sold, as is with no warranty to Ty Johnson of Grand Island for $1,325 and 3) Fred Meyer paid the City $1,469.65 for the hay at the recycling center.

The former Utility Superintendent Schmid reported the events on how the City received the Christmas Doll House from Mr. Aitkens. Other items discussed concerning the doll house was window repair, storage, an organization to own and the trailer which the house is placed on. Utility Superintendent Matt Helzer is to call Mr. Aitkens concerning the trailer.

The Community Beautification Foundation money is to be utilized for the Elmwood Cemetery.

Councilmember Solko dispersed to the Mayor and Councilmembers the email he received from Marion Bahensky concerning the bricks.

For public comment, Connie Thompson with the Phonograph Herald had questions pertaining to the Chief of Police position. The dismissal of the Chief of Police has an appeal process.

Mayor Tracy Howard Adjourned the Council meeting at 9:22 P.M.

Councilmember Beck moved to approve reopened the Council meeting at 9: 23 P.M. to go into Closed Session. Councilmember Klanecky seconded the motion. Motion carried 4/0.

Councilmember Beck moved to go into Closed Session at 9:23 P.M. to discuss personnel. Councilmember Solko seconded the motion. A motion has been made and seconded to go into Closed Session for the purpose of discussing personnel. There was no discussion. The pending motion is to go into Closed Session for the purpose of discussing personnel. Motion carried 4/0**.**

Closed Session ended at 9:40 P.M. per Mayor Tracy Howard. No action taken.

There was no further business to come before this session of the Council. Councilmember Beck moved to adjourn at 9:41 P.M. Councilmember Klanecky seconded the motion. Motion carried 4/0.

DATE: _____

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Tracy J. Howard, Mayor

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Connie Jo Beck, City Clerk