City of St. Paul
Council Meeting Minutes

Monday, September 15, 2014 – 7:00 P.M.

A meeting of the Mayor and Council of the City of St. Paul, Nebraska was held at the City Hall in said City on Monday, September 15, 2014 at 7:00 P.M. Present was Acting Mayor Solko and Councilmembers: Beck, Tomlinson & Klanecky. Absent: Mayor Snow. Acting Mayor Solko opened the meeting at 7:00 P.M. with announcing that a copy of the Open Meetings Act is posted in the meeting room and is accessible to members of the public.

Councilmember Beck moved to approve the August, 2014 Treasurer's Report. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

Councilmember Klanecky moved to approve the September 15, 2014 disbursements to finalize the 2013-2014 Budget. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

Alamar (Imp)	1140.00
Aurora Co-Op (Sup)	99.00
Barco Municipal (Rep)	98.40
Capital Business Sys (Cmp)	280.00
Cardmember Services (Conc)	5563.41
CDW Government (Cmp)	1122.92
Charter (Utl)	49.99
Computers on the Run (Srv)	1107.00
Dollar General (Sup)	42.13
Dutton-Lainson (Sup)	278.91
Elstermeier Floral (Srv)	19.95
Emery-Pratt (Bks)	313.80
EMS Billing (Srv)	663.09
Gale (Bks)	29.39
Goettsche, Rick (Edu)	31.00
Green Line Equip (Rep)	266.86
Hatcher Gun (Sup)	249.70
HD Waterworks (Sup)	3111.60
Heiman Inc (Imp)	356.85
Hometown Market (Sup)	77.82
Howard Co Med Clinic (Srv)	42.00
Howard Co Reg of Deeds (Srv)	47.25
HTM Sales (Rep)	791.30
Jarecke Motors (Veh)	24.00
Jim's Truck Stop (G & O)	42.90
Logan Contractors (Sup)	776.60
Martin, Jim (Imp)	3375.00
Midland Telecom, Inc (Rep)	74.68
Mid NE Disposal (Srv)	87.50
Municipal Supply (Rep)	313.50
NE Law Enforcement (Edu)	50.00
NE Truck Center (Rep)	75.64
Officenet (Sup)	428.22
One Call Concepts (Srv)	25.50
Pro Lube (Veh)	306.26
Sargent Drilling (Srv)	875.00

SE Smith & Sons (Rep)	208.03
Source Gas (Utl)	862.71
State Glass (Rep)	885.00
T & R Electric	693.00
T O Haas (Veh)	1363.92
Tommy Rene Printers (Srv)	756.56
Tri-County Gravel (Sup)	1830.29
Van Diest Supply (Sup)	317.00
Verizon (Srv)	141.97
Wells Plumbing (Rep)	246.78
Widga Financial (Srv)	260.00

Councilmember Beck moved to approve Angie Jirak's request of organizing the 3rd Annual St. Peter & Paul Family Fun Run on Saturday, May 9, 2015, beginning at 8 A.M. at the Catholic Church. This will be a 1 mile & 5K walk or run. Councilmember Klanecky seconded the motion. Motion carried 4/0.

Councilmember Tomlinson moved to approve the Letter Agreement for Professional and Scope of Services regarding the Kelly Court water, sewer and drainage. This service will be provided on a time and expense basis not to exceed 30,070, with an anticipated start date of September 22, 2014 and a completion date of May 4, 2015. Councilmember Beck seconded the motion. Motion carried 4/0. This project will begin in the spring of 2015, between Adams and Custer Street on Kelly Court. The Kelly Court Street will be graveled by the City.

Councilmember Tomlinson moved to approve the Letter Agreement for Professional and Scope of Services involving the Elmwood Cemetery Lot Staking Agreement. A survey will be completed in the setting ½" x 18" rebar at the 350 corners of each new plot between 4th and 5th Streets at the Elmwood Cemetery. The City will pay Olsson Associates a fixed fee of $2,500 for the staking. Councilmember Solko seconded the motion. Motion carried 4/0. Approximate completion date is October 31, 2014.

City Engineer Kevin Prior and Jeremy Walker PE from Olsson Associates gave a power point presentation on the City's Wastewater Facility Plan. This entailed Olsson's collecting data, analyzing the existing facilities, and making calculations to determine the future needs of St. Paul. The issue the City is facing with the Wastewater Plant is the discharge, PH levels, suspended solids, the Biochemical Oxygenation Demand (B.O.D.) and the duck weed. The City needs to follow these regulations and mandates from the Department of Environment Quality (DEQ) and the Environmental Protection Agency (EPA). The two lagoons are basically good for the next five (5) to eight (8) years, then the City strongly needs to consider one of the three options (1) Biolac Process (2) Oxidation Ditch Process or the (3) Sequence Batch Reactor (SBR) Process. Councilmember Klanecky moved to approve the Wastewater Treatment Facility Plan, with submitting it to the D.E.Q. for their evaluation. Councilmember Tomlinson seconded the motion. Motion carried 4/0. Grants were also considered in the discussion. City Engineer Kevin Prior will send the Plan to D.E.Q.

After discussing multiple options on a new park mower, Councilmember Tomlinson moved to approve Randy Jerabek, Parks Manager purchasing a John Deere Z930 gas mower from Green Line Equipment, with a government rate of $10,479. Councilmember Klanecky seconded the motion. Motion carried 4/0. This has been allocated in the 2014-2015 Budget.

Councilmember Beck moved to approve Resolution # 2014-19 for the renewal of the 2014 – 2015 LARM Insurance. This is to provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner that September 30, 2017 (180 day and three (3) year commitment; 5% discount). Councilmember Klanecky seconded the motion. Motion carried 4/0.

After a brief discussion on the City Clerk wage, Councilmember Klanecky moved to approve City Clerk Connie Jo Beck receiving $25 hourly. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

Evaluations were also discussed for non-union personnel. An annual review will be done each year by July 1. This will be a discussion item in the October 6, 2014 meeting.

Councilmember Tomlinson moved to approve the pay range for the Utility Superintendent position from $25 to $28 contingent on qualifications. Councilmember Beck seconded the motion. Motion carried 4/0.

Councilmember Beck moved to approve the Administrative Subdivision Applications and plat maps on (1) Scott Greenwalt, 1308 Grant (Bryan's First Addition Replat) more described as a replat of Lot 8, the South 20 feet of Lot 9, Lots 6 and 7, except for East 32.0 feet, and the abutting 13 feet of vacated Grant Street Roadway, all in Block 8, Bryan's Addition and (2) Robert Hymer, 1224 Elm Street (Military First Addition Replat) more described as a replat of Lot 8, Lot 9, and the West 8 feet of Lot 10, and the South Half (S1/2) of the abutting vacated alleyway, Block 12, Military Addition. Then after some discussion on Fred and Kay Meyers Administrative Subdivision, Councilmember Beck amended his motion to include (3) Fred & Kay Meyer, 1123 Howard Avenue (Hansel Subdivision) more described as a replat of Lot 6, Lot 5, Lot 4, Lot 3, and the Westerly 12 feet of Lot 2, Block 3, Military Addition. Councilmember Klanecky seconded the motion. Motion carried 4/0.

Utility Superintendent Updates include: (1) Obtain bids on crushing 232 tons of concrete. This will supply the City with a base on 1st Street and Kelly Court. Bids will be on the October 6, 2014 agenda (2) an obstructed alley needs to be cleaned north of Rocke Jurzenski. Herv's Transmission will be erecting a fence in this area (3) Howard County Court House is replacing a sidewalk and a water main (4) Water leak at Elm & 7th Street this last weekend is being repaired and (5) City is looking to purchase the Elstermeier Floral 40' x 60' metal building for sewer equipment and a laboratory. A proposal, placement and cost of building will be considered on October 6, 2014.

Acting Mayor Solko Updates include: (1) Wesley Stevens building has been removed (2) Reported on keno receipts (3) Olsson Client Golf Scramble attendance (4) purchasing of 30 – 40 trees for the Elmwood Cemetery from Elstermeier Floral for $4.75. These trees will start the tree farm (5) Elmwood Cemetery Board members picked up 47 bags of trash at the cemetery (6) another section of fence will be erected in 2 – 3 weeks at the cemetery and (7) Modern Woodmen donated $500 for the new Elmwood Cemetery entrance.
Councilmember Tomlinson reported that the truck in front of Jason Hatt's residence is not licensed and the license plate is fraudulent. Councilmember Tomlinson will visit with Chief Studnicka concerning this matter.

Public Comment: Mike Feeken stated that there will be a Library Board meeting on September 17, 2014 at 7:00 P.M. He also stated that this week there will be an article in the Phonograph Herald regarding the Sales Tax renewal, with advertisement being paid by private dollars. Forums will also be held concerning the Sales Tax renewal.

Acting Mayor Solko stated that there is information in the Council packet regarding the pool revenue & expenditures, along with a letter from Linda Rasmussen concerning the stipulations for her property on paving the street in front of her home on Howard Avenue and nuisance abatement information.

Councilmember Klanecky moved to adjourn the meeting at 8:39 P.M. Councilmember Tomlinson seconded the motion. Motion carried 4/0.

DATE: _____

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Gerald Solko, Acting Mayor

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Connie Jo Beck, City Clerk