

1st City Board Regular Meeting
Monday, April 6, 2020 6:30 PM

City Hall
704 6th Street
St. Paul, NE 68873

Agenda

1. The format of this meeting is by CONFERENCE call. The meeting is being conducted in this manner in order to comply with social distancing guidelines, due to the COVID-19 outbreak and intended to follow the authorization of Executive Order No. 20-03 issued by Governor Ricketts on March 17, 2020.

2. Mayor Bergman calls meeting to order, with (1) voice Roll Call; (2) Pledge of Allegiance; and (3) the "Open Meeting Statement".

- **Open Meetings Act:** A current copy of the Open Meetings Act poster is posted on the west wall in the City Council Chambers and also available on the web "Nebraska State Statutes §84-1407 through §84-1413".
- **Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law. If the City Council votes to hold a closed session pursuant to the Open Meetings Act, the members of the public may not comment or listen during that time.**

3. Submittal of Request for Future Agenda Items

4. Reserve time to Speak on an Agenda Item

5. Council meeting starting at 6:30 p.m. per teleconferencing with FOLKLLC.

FOLK, LLC will give a presentation (PowerPoint) on the City Website Design review regarding the Homepage, Contacts, Events and one (1) Interior Page (possible action).

6. Discuss - Approve / Deny Logo one (1) and Logo three (3); Logo one (1) will be utilized for St. Paul banners, welcome signs, t-shirts, hats, employee t-shirts, etc.; Logo three (3) will be utilized as a City seal on stationary, envelopes, etc.

7. Discuss - Approve / Deny closing the parking lot east of the City Office and possibly closing 5th Street between Howard Avenue and Grand Street regarding the Nebraska Rod & Custom Association (NRCA) Tour on Saturday, June 6, 2020. The Royal Coachmen will assist the NRCA catering to feed approximately 400 - 500 persons at the St. Paul Civic Center for lunch time.

8. Discuss - Approve / Deny the minutes of March 2, 2020 and March 16, 2020; disbursements of April 6, 2020; and the zoning permits of March 30, 2020.

9. Discuss - Approve / Deny the 2020 St. Paul Rescue Squad billing rates regarding the ambulance runs; there is no increase in the 2020 billing rates. The St. Paul Rescue Squad approved the billing rates on Monday, March 23, 2020.

10. Discuss - Approve / Deny four (4) City of St. Paul Firefighters: (1) James Brown, (2) Barrett Huneke, (3) Hunter Lassen, and Tyler Moslander; all residents of St. Paul, NE. **City Clerk Beck will email Christensen Insurance to place the four (4) firefighters on United Life insurance.**

11. Discuss - Approve / Deny obligations for the LB 840 loan payments in reference to the COVID-19 financial crisis.

a. Approve / Deny the City COVID-19 LB 840 (Sales Tax) Loan Deferment Policy, along with waiving the ten (10) day late assessment fee of \$20; and waiving the twenty (20) day late payment default provision.

Note: Waiving of the fee and default provision will be revisited on Monday, June 1, 2020.

12. Discuss - Approve / Deny waiving the utility bill late and disconnect fee through the month of May 2020, due to the Covid-19 emergency declaration.

a. Approve / Deny the City of St. Paul COVID-19 Utility Bill Disconnect Policy.

Note: The waiving of the fees will be revisited on Monday, June 1, 2020.

13. Discuss - Approve / Deny St. Paul Civic Center cleaning schedule and pricing from Ron Honz.

14. Discuss - Approve / Deny the St. Paul Civic Center "Electronic Sign" policy.

15. Mayor Bergman appointing Sally Einspahr as the City of St. Paul Treasurer effective July 30, 2020.

a. Discuss - Approve / Deny Mayor Bergman's appointment of Sally Einspahr as the City Treasurer. The current City Treasurer Judy Johnson will be leaving the later part of July 2020.

16. Mayor Bergman appointing Laura Berthelsen as the City of St. Paul Deputy Clerk effective Friday, April 10, 2020.

a. Discuss - Approve / Deny Mayor Bergman's appointment of Laura Berthelsen as City Deputy Clerk effective Friday, April 10, 2020; approve hourly wage rate.

17. Discuss - Approve / Deny posting in-house on Tuesday, April 7, 2020 regarding the City Payroll Clerk job vacancy position; this will be for a period of ten (10) working days. The posting will close at 3:00 p.m. on Thursday, April 23, 2020.

a. In the event the position is not filled internally after April 23, 2020 - Discuss - Approve / Deny advertising for the City Payroll Clerk position; or possible action on other employment options. If the City advertises - discuss how many times in the Phonograph Herald. It will also be advertised in the League of NE Municipal Review; and the NE Municipal Power Pool pamphlet.

18. Discuss - Approve / Deny the Agreement between the City of St. Paul and the Local Union No. 1597 International Brotherhood of Electrical Workers (IBEW) contract from October 1, 2019 through September 30, 2022.

19. Discuss - Approve / Deny the hours of service regarding the Civic Center Director (full-time hours requires benefits)

a. Approve / deny funding source regarding the Director position.

b. Discuss Civic Center staff availability hours.

20. Discuss - Approve / Deny the City of St. Paul Police Dept. Secretary vacancy position.

21. Utility Superintendent Helzer to discuss amendments to the City Zoning regulations. (If amending the Zoning regulations, there will need to be a public hearing, along with approving an ordinance for the amendments).
22. Discuss any updates to Covid-19 (possible action).
23. Utility Superintendent Helzer updates
24. Chief of Police Paczosa updates
25. City Council member updates
26. Mayor Bergman updates:
 - a. Howard Avenue Street Bond Anticipation Note Interest Rate is 1.40%.
27. Public Comment Period - restricted to items on the agenda
28. Public Announcements
- 29. Closed Session: Personnel: Non-Union wages**
Pending Litigation; Strategy Session with respect to real estate purchase; and prevent needless injury to the reputation of an individual
30. Mayor Bergman adjourns City Council meeting
31. Informational Items:
 - a. NE Dept. of Envir. & Energy: 90 day Extension for Lifeguard Certification & Cardiopulmonary Resuscitation (CPR) Requirements and Outdoor Pool Openings letter
 - b. Civic Center 19-20 Budget Estimates (March 25, 2020 Workshop)
 - c. Sales Tax Revenue Proceeds