

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

**Monday, April 6, 2020**

**Note: The format of this meeting is by teleconference. The meeting is being conducted in this manner in order to comply with social distancing guidelines, due to the COVID-19 outbreak and intended to follow the authorization of Executive Order No. 20-03 issued by Governor Rickett's on March 17, 2020.**

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held by teleconference on Monday, April 6, 2020 at 6:30 p.m. Voice roll call was acquired by Mayor Joel M. Bergman; City Council members present were Council members: Brenda Klanecky, Ralph Kezeor, Katie Kowalski & Jerry Thompson. Absent: None.

Mayor Bergman opened the meeting at 6:40 p.m., announcing that the City of St. Paul abides by the Open Meetings Act; there is a current posting on the west wall of the City Council Chambers as required by Nebraska State Law; one is also available on the web at "Nebraska State Statutes §84-1407 through §84-1413". Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law; this was followed by the "Pledge of Allegiance."

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Erin Eckerman & Jim Buhrman (FOLK, LLC) gave a presentation via teleconference regarding the review of the City website design involving the Homepage, Contacts, Events and the interior pages. Topic's discussed were: user functionality; interior pages; the social platform; word search; popular links; a historic photo area; school information; search for City departments; churches and businesses and adding a website link; medical facility and Civic Center information, along with a website; area attractions; new events and latest news articles; a contact us page; a directory listing in adding a website link; report a concern; and adding a City map. The Mayor and City Council were very pleased with FOLK LLC presentation and website design. It was stated by FOLK, LLC that if there are no major changes to the functionality of the City website, then approval can take place on Monday, April 20, 2020.

In discussing the City Logo designs, logo design three (3) had minor changes, which consist of: (1) the light bulb was modified to a flag and (2) the clock tower time of 3:00 o'clock was modified to 5:00 o'clock. Council member Thompson moved to approve Logo one (1) and Logo three (3); Logo one (1) will be utilized for St. Paul banners,

welcome signs, t-shirts, hats, employee t-shirts, etc.; Logo three (3) will be utilized as a City seal on stationary, envelopes, etc. Council member Kowalski seconded the motion. Motion carried 4/0.

Council member Klanecky moved to approve closing the parking lot east of the City Office and possibly closing 5th Street between Howard Avenue and Grand Street regarding the Nebraska Rod & Custom Association (NRCA) tour on Saturday, June 6, 2020. The cars should be out of the area by approximately 2:00 p.m. This comes with the stipulation that the COVID-19 restrictions have been lifted. Council member Kezeor seconded the motion. Motion carried 4/0. The Royal Coachmen will assist the NRCA catering; they will feed approximately 400 - 500 people at the St. Paul Civic Center at lunch time. Chief of Police Paczosa approved the event; there are alternate routes for Fire & Rescue.

Council member Kowalski moved to approve the minutes of March 2, 2020 and March 16, 2020; disbursements of April 6, 2020; and the zoning permits of March 30, 2020. Council member Thompson seconded the motion. Motion carried 4/0.

Computer Managed (Srv)	800.00
Cons Deposit - Lewis & Foster (Dep)	500.00
Cons Deposit - Elle Martin (Dep)	250.00
St Dept Rev March Form 10 (Tax)	14454.20
City Health Ded (Sav)	91104.00
Clearly (Phone)	145.36
Aurora Coop (G&O)	1025.99
Black Hills Energy (Utl)	1804.39
Charter Communications (Srv)	194.97
City Lights (Utl)	9900.62
Heartland Disposal (Ser)	5449.26
Jims Champlin (G&O)	1181.52
John Deere Financial (Rep)	474.61
Phonograph Herald (Pub)	359.99
Ho. Greeley REA (Utl)	155510.88
911 Custom (Uniforms)	168.15
Amazon Capital (Bks)	1177.14
Amazon (Bks)	11.63
Beck, Connie Jo (Prof)	150.00
Blackburn Mfg (Sup)	313.36
BOK Financial (Srv)	13792.50
Bomgaars (Rep & Sup)	453.71
Brehm Drug (Sup)	38.21
Cardmember Serv (Sup & Prof)	5570.67
Carkoski, Phil Constr (Rep)	680.00
Central Plains Library (Prof)	20.00
Charter Comm (Srv)	194.97
Christensen, Jeff (Ref)	257.25
City Health Ded (Sav)	5808.00
City 125 Plan (Ins)	160.00

Construction Rental (Sup)	72.50
Custer Recycling (Srv)	73.90
DHHS (Ref)	5.59
Dicks Repair (Rep)	77.66
Dinsdale Chev (Rep)	182.89
Electric Pump (Sup)	28944.90
Elmwood Cem (Perp)	200.00
Entech Pest (Srv)	85.00
Gale Group (Bks)	59.97
Goettsche, Roger (Srv)	178.48
Heartland Disposal (Srv)	170.00
HireRight (Srv)	35.70
Homestead Bank (Srv)	22.40
Hometown Mkt (Sup)	54.38
Ho Co Treas (Srv)	2782.05
Ho Co Med Ctr (Srv)	428.00
Jarecke Motors (Srv)	297.32
Kraken Books (Srv)	150.00
League of NE Munic (Sch)	1404.00
Loup Central Landfill (Srv)	145.29
Loup Valley Supply (Rep)	35.28
MacQueen Emergency (Sup)	877.44
Madison Life (Ins)	204.06
Meyer, Nicholas (Sch)	78.20
Meyer, Nate (Sch)	99.48
Municipal Supply (Rep)	214.51
NE Dept Envir & Energy (Sch)	150.00
NE Public Health (Lab)	237.00
NE Salt & Grain (Sup)	1619.75
Odey's (Sup)	1126.00
OfficeNet (Sup)	326.10
Olsson (Eng)	4751.80
One Call Concept (Srv)	5.76
Parts Bin (Rep & Sup)	1236.05
Phonograph Herald (Pub)	40.50
Poland Constr (Srv)	971.50
Regional Care (Ins)	82.50
Road Builder (Rep)	616.48
Scholastic Inc (Bks)	95.92
Schaper & White (Srv)	175.00
SE Smith & Sons (Sup)	1966.89
Servi-Tech (Lab)	115.10
SiteOne Landscape (Sup)	3778.36
Spilinek, Billynda (CPR)	960.00
State of NE Central Serv (Srv)	166.47
St. Paul Public School (Fobs)	120.00
St Paul Vet Clinic (Srv)	145.00

Thompson Welding (Srv)	158.89
Tommy-Rene (Pub)	115.00
Trausch Dynamics	29.47
Wesco Dist (Rep)	192.00
United Healthcare (Ins)	17711.38
US Post Office (Srv)	460.00
Verizon (Srv)	247.75
Payroll	73408.58

Council member Klanecky moved to approve the 2020 St. Paul Rescue Squad billing rates regarding the ambulance runs; there is no increase in the 2020 billing rates. The St. Paul Rescue Squad approved the billing rates on Monday, March 23, 2020. Council member Thompson seconded the motion. Motion carried 4/0.

Council member Klanecky moved to approve four (4) City Firefighters: (1) James Brown; (2) Barrett Huneke; (3) Hunter Lassen; and Tyler Moslander; all residents of St. Paul, NE. Council member Kezeor seconded the motion. Motion carried 4/0. City Clerk Beck will email Christensen Insurance to place the four (4) firefighters on life insurance. The Mayor & City Council members thanked the firefighters for applying and for their service to the community.

After a discussion ensued on the obligations regarding the LB 840 loan payments in reference to the COVID-19 financial crisis, the City Council is requesting an opinion from the Citizens Advisory Review Committee (CARC) regarding the deferment of payments. Council member Klanecky moved to approve the City COVID-19 LB 840 (Sales Tax) Loan Deferment policy. The waiving of the fee and default provision will be revisited on Monday, June 1, 2020. Council member Kezeor seconded the motion. Motion carried 4/0.

Council member Kowalski moved to approve waiving the utility bill late and disconnect fees through the month of May 2020; and also approve the City of St. Paul "COVID-19 Utility Bill Disconnect" policy during the COVID-19 declaration. The waiving of the fees will be revisited on June 1, 2020. Council member Klanecky seconded the motion. Council members Klanecky, Kezeor and Kowalski voted aye, Council member Thompson voted nay. Motion carried 3/1. The City will be documenting the time and date of any lost public funds that may be considered disaster funds.

Council member Thompson moved to approve the St. Paul Civic Center cleaning schedule and pricing from Ron Honz, Loup City, NE. Council member Kezeor seconded the motion. Motion carried 4/0.

Council member Klanecky moved to approve the St. Paul Civic Center "Electronic Sign" policy. Council member Kezeor seconded the motion. Motion carried 4/0.

Mayor Bergman announced his appointment regarding the new City Treasurer as Sally Einspahr effective July 1, 2020. Council member Thompson moved to approve Mayor Bergman's appointment of Sally Einspahr as the City Treasurer. The current City Treasurer Judy Johnson will be retiring the later part of July 2020. Council member Kowalski seconded the motion. Motion carried 4/0.

Mayor Bergman's appointment to hire a City Deputy Clerk was tabled until the City Payroll Clerk position is filled for the City of St. Paul.

Council member Kezeor moved to approve posting in-house regarding the Payroll Clerk job vacancy position; this will be for a period of ten (10) working days. In the event the position is not filled internally, the position will be advertised two (2) consecutive times in the Phonograph Herald, along with advertising in the League of NE Municipal Review and the NE Municipal Power Pool pamphlet. Council member Thompson seconded the motion. Motion carried 4/0.

A discussion was had regarding the "Agreement" between the City of St. Paul and the Local Union No. 1597 International Brotherhood of Electrical Workers (IBEW) contract from October 1, 2019 through September 30, 2022. Issues were raised as to whether the contract accurately reflected the terms of the negotiations pertaining to the health insurance. City Council will research the matter.

A lengthy discussion ensued on the hours of service concerning full or part-time hours of the St. Paul Civic Center Director. Currently the St. Paul Civic Center is being absorbed by the one percent (1%) sales tax dollars from the City. It was stated by Council member Klanecky that the Civic Center expenses were never intended to be paid with property taxes. At a prior City meeting with the St. Paul Development Corp, it was stated that the St. Paul Civic Center could utilize sales tax funds until the start of the next fiscal budget year. The item was tabled to a future meeting.

Chief of Police Paczosa requested to fill a two (2) hour vacancy position for the St. Paul Police Dept. secretary position. The position will be posted with the payroll clerk position internally for ten (10) work days and published with the Payroll Clerk position. **The item has been tabled to a future meeting.**

Non-Union wages have been tabled until the IBEW 1597 Union contract has been approved.

Utility Superintendent Helzer discussed numerous amendments concerning the City Zoning Regulation book. If the City amends the Zoning regulations, there will be public hearings for the Planning Commission and the City Council, along with passing an ordinance for the amendments. Mr. Helzer also reported on cement pours at Kendall Street (west), 3<sup>rd</sup> & Custer Street, and the Archer Credit Union alley.

Mayor Bergman gave updates on Covid-19; all Nebraska counties are now covered by the Directed Health Measures (DHM) set forth by Governor Rickett's.

Chief of Police Paczosa reported on police business. City Police Officer Trev Sharman will begin Law Enforcement Academy in May 2020.

Council member Klanecky stated that individuals need to be pro-active and stay updated on the COVID-19; regulations are changing rapidly.

Mayor Bergman stated that the City locked into an interest rate of 1.40% on the Howard Avenue bond anticipation note. Once the project is finalized the interest rate should be below the three percent (3%) rate.

Mayor Bergman adjourned the City Council meeting at 8:47 p.m.

---

Date:

---

Connie Jo Beck, City Clerk/Deputy Treasurer

---

Joel M. Bergman, Mayor