

City of St. Paul Regular Meeting  
704 6<sup>th</sup> Street  
St. Paul, NE 68873

Tuesday, February 16, 2021

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Tuesday, February 16, 2021 at 7:00 p.m. Present were Mayor Joel M. Bergman and Council members Katie Kowalski, Jerry Thompson, Chuck Schmid & Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by State Law.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or has "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Council member Schmid introduced Ordinance No. 1019 and moved that the statutory rule requiring the reading on three (3) different days be suspended; this pertains to the creation of Street Improvement Project's 2020-1 (Bid Section C - "M" Street), 2020-2 (Bid Section D - Paul Street) and 2020-3 (Bid Section E - Kendall Street East); defining the boundaries and limits thereof; providing for paving, grading, curbing, guttering, and other necessary and incidental work; providing for assessment of the costs of such improvements against the property specially benefited thereby and the levy of general taxes; providing for the publication of this ordinance in pamphlet form. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Council member Kowalski moved for final passage of Ordinance No. 1019. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Ordinance No. 1019 will be published in pamphlet form.

Council member Kowalski moved to approve Resolution 2021-1; City of St. Paul declaring its intent to levy special assessments against property in Street Improvement District 2014-4 (Howard Avenue) and in Street Improvement Projects 2020-1 ("M" Street), 2020-2 (Paul Street) and 2020-3 (Kendall Street East) of the City and giving "Notice" of a public hearing with regards to the same. The necessary documents will be published in the Phonograph Herald: (1) **Resolution 2021-1** - publish one (1) time on February 24, 2021 and (2) **Exhibit A: Notice of Levy of Special Assessments and Notice of Meeting** will be published five (5) consecutive times beginning on February 24, 2021, March 3, 2021, March 10, 2021, March 17, 2021 and March 24, 2021. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. The assessment hearing will be held on Monday, April 5, 2021 at 7:00 p.m. Deputy Clerk Laura Berthelsen mailed the street improvement special assessment documentation to the patrons of St. Paul

agenda; (2) Ordinance No. 1019; and (3) Resolution 2021-1 and Exhibit A. This is to inform the patrons of St. Paul that the City intends to levy a special assessment against properties on Howard Avenue, "M" Street, Paul Street and East Kendall Street.

Council member Thompson moved to approve the new members to the LB840 Citizens Advisory Review Committee (CARC): Tyler Eberle, Joe Mlinar and Julie Gawrych; they will be joining Sally Einsphar and Larry Hurlburt. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. St. Paul Development Corp. Executive Director Mike Coghlan voiced that he would like to add two (2) additional members to the committee. Mayor Bergman voiced his appreciation to Kevin Sestak, Rich Psota and Janet Edwards for their dedicated service to the CARC committee, along with thanking Sally Einsphar and Larry Hurlburt in continuing to be members.

Council member Thompson moved to approve the two (2) Property Improvement applications: (1) Jake's Bar (706 7th Street) regarding the removal and replacement of doors and window in the amount of \$2,935; and (2) St. Paul Coop Grain (612 "L" Street) regarding the removal and installation of office windows in the amount of \$1,675; Walch Construction will be the Contractor on both projects; sales tax fund will absorb the cost. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Consent Agenda: Council member Kowalski moved to approve the (1) February 16, 2021 disbursements; (2) February 1, 2021 minutes; and (3) Mayor Bergman's appointment of Steven Neal to the Library (City) Board effective immediately. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Mayor Bergman voiced his appreciation and thank you to Pastor Steven Neal in taking the position on the Board.

**February 16, 2021 Disbursements**

ACE Membership Disb to Parks	4702.00
Mmkt Savings Account	
COR Managed Service (Agreement)	800.00
St of NE Revenue (Sales & Use Tax)	15128.39
Clearly (service)	192.74
AKRS Equipment (supplies)	59.42
Aurora Coop (fuel)	859.04
Black Hills Energy (natural gas)	2054.81
Cardmember Svs (supplies, education)	1048.79
Central NE Bobcat (supplies)	82.62
City Lights (utilities)	10576.44
Custer County Recycling (service)	21.60
Dutton Lanson (supplies)	519.06
Elmwood Cemetery (service)	100.00
Entech Pest Mgmt (service)	85.00
Heartland Disposal (service)	113.00
Heartland Disposal (service)	5386.86
Homestead Bank (ACH fees)	22.20
Jim's Champlin (fuel)	1976.78
Johnnys Lock & Key (service)	240.80
Midland Telecom (supplies)	94.40
Mid Nebraska Disposal (service)	3635.00
Midwest Sales & Svc (supplies)	1623.62
NE Salt & Grain (road salt)	1687.02
OfficeNet (supplies, service)	272.27
One Call Concepts (service)	8.44
Open Caret (service)	200.00
Phonograph Herald (publishing)	379.51

Road Builders (supplies)	399.00
Schaper & White (service)	539.58
Smith Welding (service)	53.31
St. Paul School (supplies)	247.50
St. Paul Rural Fire (reimb)	17346.10
Tommy Rene Printers (printing)	261.85
Tri County Sand & Gravel (supplies)	241.74
United Healthcare (insurance)	22037.64
United States Post Office (postage)	460.00
Wesco (supplies)	546.00

**February 16, 2021 Non-General**

Schaper & White (LB840 Legal)	87.50
Civic: Entech Pest Mgmt (service)	85.00
Civic: Charter Spectrum (service)	166.96
Civic: Action Flag (supplies)	403.89
Civic: Cardmember Srv (supplies)	216.69

Council member Thompson moved to approve Sarah Townsend temporarily cleaning the entire St. Paul Civic Center at a monthly rate of \$300 until Sandy Kasson can return back from extenuating circumstances. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. This matter will be revisited if there becomes more activity at the Center.

Banyon Data has informed the City of St. Paul that they will be discontinuing the "eBilling" module within the Utility Billing and that the module will no longer be supported, effective March 31, 2021. However, Banyon Data has found an alternative 3rd party company called DocuSend. Since the City has paid the Banyon "eBills" module, there is no additional fee paid to Banyon to utilize the DocuSend "eBill" option. Council member Schmid moved to approve the Banyon Data DocuSend Option 1 consisting of: (1) \$0.03 per eBill sent; (2) batch fee of \$0.50; (3) \$0.10 per each page of generic black & white insert; (4) email comes from [noreply@docusend.biz](mailto:noreply@docusend.biz); (5) document is attached as a PDF in email; and (6) the file will be uploaded to the following website to initiate the eBill process and make payment: <https://docusend.biz/UploadPDF.php>. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Utility Superintendent Helzer updates: (1) extending a thank you to Council member Jerry Thompson for working on Dump Truck #4 and (2) possibly performing additional snow removal in St. Paul according to weather conditions.

City of St. Paul Police Sergeant Greenwalt reported on a recovered stolen vehicle.

Council member Thompson stated that he attended a Howard County Commissioner meeting with Mayor Bergman and Utility Superintendent Helzer pertaining to 70,000 yards of fill dirt for the City's Wastewater Treatment Facility (WWTF) and also visited with Troy Lukasiewicz to acquire dirt from the railroad berm; the City received positive responses.

Council member Schmid stated that the City crew did a great job on snow removal.

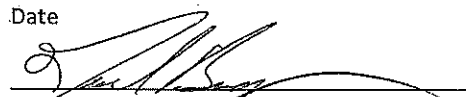
Mayor Bergman voiced his appreciation to the open agenda discussion tonight, along with reporting on the: (1) January 2021 Revenue and Expenditure guideline; (2) Howard County Emergency Manager CARES Act expense submittal for reimbursement; (3) St. Paul Housing Authority Financial Statement ending June 2020 can be reviewed at the City Office; and (4) City Police Chief resumes were closed on Friday, February 12, 2021; this item will be discussed on Monday, March 1, 2021.

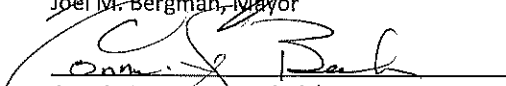
Under Mayor Bergman updates, Electrical Commissioner Ed Thompson explained the Howard Greeley Rural Public Power "Production Cost Adjustment" (PCA) **credit**. The credit will be placed on the City of St. Paul's monthly bill in the approximate amount of \$14,167. The PCA will

begin for the February 2021 energy usage bill and end with the January 2022 energy usage bill. Commissioner Thompson would like the funds to be placed in an interest bearing account, so that it can be utilized for future Howard Greeley REA energy increases.

Mayor Bergman adjourned the City Council meeting at 8:01 p.m.

3-1-21  
Date

  
Joel M. Bergman, Mayor

  
Connie Jo Beck, City Clerk/Deputy Treasurer