

City of St. Paul Regular Meeting
704 6th Street
St. Paul, NE 68873

Monday, September 20, 2021

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, September 20, 2021 at 7:00 p.m. Present were Mayor Joel M. Bergman and Council members Katie Kowalski, Jerry Thompson, Chuck Schmid and Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Council member Schmid moved to approve the "Advertisement for Bids" regarding the construction of a City of St. Paul Wastewater Treatment Facility Project # 020-2586. "Advertisement for Bids" will be published in the Phonograph Herald on the following dates: September 22, 2021; September 29, 2021; October 6, 2021; October 13, 2021; October 20, 2021, and October 27, 2021. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. A Wastewater Treatment Facility (WWTF) pre-bid meeting is scheduled for Thursday, October 14, 2021 at 2:00 p.m. in the City Council Chambers. The Wastewater Treatment Facility (WWTF) sealed bids will be opened on Monday, November 1, 2021 at 10:00 a.m. in the City Council Chambers; consideration and approval of the bid will be on Monday, November 15, 2021 Council agenda.

Council member Schmid moved to approve updating the Water/Wastewater "Supervisory Control and Data Acquisition" (SCADA) system with HOA Solutions, Inc., Lincoln, NE in the amount of \$160,855.00. SCADA is the standard term for the Digital Network and Computer System that gathers and analyzes real-time data. The breakdown of quotes consists of: (1) the Dual Redundant Computer System \$75,744; (2) Radio Network \$60,895; and (3) In Town Lift Stations \$24,216. Per the NE Department of Environment & Energy (NDEE) it is not necessary for the City of St. Paul to bid out the above project, due to it being a sole sourced specialized area. Council member Kowalski seconded the motion. Council members Kowalski and Schmid voted aye, Council member Thompson and Feeken voted nay. Mayor Bergman voted aye to break the tie. Motion carried 3/2.

Council member Kowalski moved to approve Howard County Medical Center (HCMC) hosting a 5K run / 1-mile walk on Saturday, October 16, 2021, along with the approval to paint arrows along the race route. Volunteers will monitor traffic during the event. Proceeds will go towards a new Wellness Center. A Certificate of Insurance has been provided to the City by the Howard

County Medical Center. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Feeken moved to approve the Crisis Center, Inc. funding request in the amount of \$1,000 for fiscal year 2021-2022; the City has been funding the Crisis Center approximately \$1,200 annually since 2004. Council member Schmid seconded the motion. Council members Thompson, Schmid & Klanecky voted aye, Council member Kowalski voted nay. Motion carried 3/1.

Council member Kowalski moved to approve the consent agenda items: (1) Treasurer's Report for August 2021; (2) September 7, 2021 Council minutes (regular); (3) September 20, 2021 disbursements; and (4) well permit for Steve Shannon at 1115 Elm Street. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Disbursements September 20, 2021

Clearly (phone)	192.74
COR Managed Svcs (service)	800.00
NE Dept Revenue (Form 10 Sales Tax)	18200.33
NE Dept Revenue (Waste Reduction)	25.00
Action Flag Co (supplies)	514.64
Altec Industries (supplies)	20.59
Amazon Capital Svcs (books)	653.33
American Fence Co. (supplies)	1271.46
Aurora Coop (fuel)	2421.37
Automotive Specialties (repair)	2547.58
Beck, Connie Jo (uniforms)	250.00
Berthelsen, Laura (uniforms)	250.00
Black Hills Energy (natural gas)	554.33
Blackburn Mfg (supplies)	141.36
Bound Tree (supplies)	54.00
Brehm's Drug (supplies)	19.46
Brown, Aubrie (computer, supplies)	1256.60
Cardmember Service (postage, supplies)	386.36
CEI Security Sound (repair)	384.00
Christensen Concrete (supplies)	486.00
Christensen Insurance (insurance)	4794.00
City Lights (utilities)	10635.38
Custer County Recycling (service)	63.40
Danko Emergency Equip (supplies)	6968.00
Dick's Repair (repair)	89.18
Dutton-Lainson (supplies)	931.92
Filter Care (supplies)	61.90
Fousek, Kris (uniforms)	250.00
Greenwalt, Scott (supplies)	125.12
Heartland Disposal (service)	5583.44
Homestead Bank (ACH fees)	30.60
Hometown Market (supplies)	38.00
Howard County Reg of Deeds (fees)	20.00
Howard, Daniel (supplies)	20.61
Howard Greeley RPPD (utilities)	169625.73
Jacob's Ford (repair)	3456.68
Jarecke Motors (repair)	223.66
Jim's Champlin (fuel)	1890.46
Loup Central Landfill (supplies)	15.47
Menards (supplies)	97.63
MidAmerica Books (books)	1541.43
Mid-Nebraska Disposal (service)	3530.42
Midland Telecom (supplies)	249.00

Municipal Supply (supplies)	72.75
NE Library Commission (subscription)	500.00
NE School Library Assn (dues)	30.00
OfficeNet (service)	417.60
One Call Concepts (service)	26.89
Open Caret (service)	200.00
Overland Ready Mixed (concrete)	238.83
Penworthy Company (books)	2318.72
Petty Cash (postage, supplies, reimb)	57.12
Phonograph Herald (publication)	125.62
Quiz Graphic Arts (supplies)	353.00
Scholastic Book Fairs (books)	1788.31
SE Smith & Sons (supplies)	1100.17
Schaper & White (service)	218.76
TO Haas Tire (repair)	20.75
T&R Electric Supply (transformer)	7962.00
US Postal Service (postage)	460.00
Wesco Distribution (supplies)	1754.69
Wroblewski, Liana (uniforms)	247.60
Light ICS (Ho. Greeley REA)	\$41,617.46
Olsson (Sewer Engineer Fees)	\$17,313.81

Disbursements Non-General

Civic: Heartland Disposal (service)	84.00
Civic: Peters Funeral Home (reimbursement)	150.00
Civic: City of St. Paul (utilities)	1132.71
Civic: Cardmember Services (supplies)	355.72
Civic: Green Plains Inc. (refund)	150.00
Civic: Sarah Townsend (cleaning)	300.00
Sales Tax Transfer from Money Market to Sales Tax Checking (Approved 9/7/21)	40000.00
City Heritage Bank Checking Transfer to City Homestead Bank Checking	200000.00
City Heritage Bank Checking Transfer to Light; Water; & Sewer ICS Accounts	250000.00
St Paul Public School After School Program Mmkt (Closed Account to School)	3174.64
Sales Tax 25% Infrastructure: Core & Main (Water Relocation Greenhouse)	6714.20
Park M. Mmkt to Outdoor Recreation Product (Skate Part Youth Vandalism)	1890.80

Council member Thompson moved to approve a bi-weekly salary of \$154.50 for Janice Derner beginning October 1, 2021. The Mayor and Council members are very pleased with the efficiency of Mrs. Derner's janitorial services. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Thompson moved to approve a three percent (3%) increase to City Clerk Beck, Utility Superintendent Helzer, Sergeant Greenwalt and Officer Costello beginning October 1, 2021. Council member Feeken seconded the motion. Council members Thompson, Schmid & Feeken voted aye, Council member Kowalski voted nay. Motion carried 3/1.

Council member Kowalski moved to approve Chief of Police Dan Howard and Police Officer Moriah Rawlings receiving the three percent (3%) after their six (6) month probationary period.

Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Utility Superintendent Helzer updates consisted of: (1) Howard Avenue water main relocation - Greenhouse project; (2) Wastewater Treatment Facility (WWTF) new electrical transformer will be installed on Tuesday, September 21, 2021; and (3) the Police Dept. is utilizing a bird banger/screamer gun to harass the turkey vultures off the City water tower so they will move to a different location out of City limits.

After a brief discussion regarding the St. Paul Police Dept. purchasing a 2014 RAM 1500 patrol truck from the Greeley County Sheriff's Department, Council member Schmid moved to approve the purchase of the police vehicle in the amount of \$16,000 and utilize the funds from the selling of the Police 2010 Tahoe. Council member Kowalski seconded the motion. Council members Kowalski & Schmid voted aye, Council members Thompson & Feeken voted nay. Mayor Bergman voted nay to break the tie. Motion denied 3-2.

St. Paul Chief of Police Howard updates included: (1) perform follow-up on nuisance letters that were mailed to residents; (2) Junk Jaunt event will be this weekend (September 24 – 26, 2021); one (1) Police Officer will be on patrol; (3) Chief of Police Howard will be absent next week, due to moving to his new home in St. Paul; (4) the police Ford Explorer will be on the streets by next weekend, due to getting it ready from the purchase; and (5) discussion on a fall community wide cleanup day.

Mr. Bill Peters was present to request the summarization of the nuisance municipal code to be placed in the Phonograph Herald; City Clerk Beck stated that the City will also place it on the City Website (stpaulnebraska.com).

Chief of Police Howard briefly discussed amending the Municipal Code pertaining to Domestic Animals and Fowl. The City Council will need to set a limit on household dogs and cats, along with the decision regarding fowl; the items will be placed on the agenda on Monday, October 4, 2021.

Mayor Bergman updates include: (1) Chamber of Commerce (Carolyn Scarborough) is requesting information regarding marketing and promotions; Council member Thompson will contact the Chamber of Commerce; (2) Attorney Schreiber, Omaha, NE is requesting public records information regarding an EMT call involving a death; (3) the first American Rescue Plan (ARP) fund reporting will be October 31, 2021; the League of NE Municipalities will have a class at the Annual League Conference this week on ARP expenditures; (4) Mayor Bergman reported on the 2020-2021 fund results regarding Property Tax & VP Bond collections, Street – Motor Vehicle Tax collection, Street Highway Allocations, Light Disconnect Notice fees, Howard Greeley PCA to the Light ICS account and meetings are in-progress regarding the building of a new Fire Station.

Mayor Bergman voiced his appreciation in receiving audience input regarding the Council meeting agenda items.

For Public Announcements: 2021 Junk Jaunt event will be September 24-26, 2021.

Mayor Bergman adjourned the City Council meeting at 8:30 p.m.

October 4, 2021
Date

Joel M. Bergman
Joel M. Bergman, Mayor

Connie Jo Beck
Connie Jo Beck, City Clerk/Treasurer