

City of St. Paul Regular Meeting
704 6th Street
St. Paul, NE 68873

Monday, November 15, 2021

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, November 15, 2021 at 7:00 p.m. Present were Mayor Joel M. Bergman and Council members Katie Kowalski, Jerry Thompson, Chuck Schmid and Mike Feeken. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Bergman opened the meeting at 7:00 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Bergman also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

Mayor Bergman opened the public hearing at 7:02 p.m. regarding the spring 2021 LB 840 Citizens Advisory Review Committee (CARC) report from Thursday, October 28, 2021.

Brian Friedrichsen (Olsson) was present to discuss potential cost savings items regarding the Wastewater Treatment Facility (WWTF) Improvements. The cost savings items consisted of: (1) the exterior doors: removal of windows, along with changing brand; cost savings of \$7,500; and (2) Electrical wire placed in conduit: utilize 3/0 aluminum wire versus copper wire (power from the new Wastewater Treatment Facility (WWTF) to the UV System); cost savings of \$19,000.

Also, for discussion was to request additional zero percent (0%) interest funds from the NE Dept. Environment and Energy (NDEE) State Revolving Loan fund that weren't initially intended for these items. These funds would absorb the cost of these items: (1) Design Engineering fees \$290,000; (2) HOA Solutions Inc. (Agreement signed for the radio & rack system \$161,000); (3) Lab equipment \$15,000; (4) Sewer Dept. Truck, Vacuum and Jetter \$200,000; and (5) Construction Observation fees \$386,000. This would bring the Wastewater Treatment Facility (WWTF) project total from \$5,820,000 to \$6,562,303. No action was taken at this time regarding the additional funds.

Wastewater Treatment Facility (WWTF) bid approval: The project is for the construction of a 2-basin Sequential Batch Reactor (SBR) wastewater treatment plant. A total of five (5) bids were received for the Wastewater Treatment Facility (WWTF) Improvements project. The low bid submitted for the Olsson Project No. 020-2586 was from Rutjens Construction Inc., Tilden, NE in the amount of \$5,516,845. The low bid was above the Engineer's Opinion of Cost for the project by six percent (6%). Olsson recommends that the City Council approve the bid of Rutjens Construction Inc. regarding the Wastewater Treatment Facility (WWTF) in the amount of \$5,516,845.

Council member Schmid moved to approve Rutjens Construction Inc., Tilden, NE bid of \$5,516,845 regarding City of St. Paul's Wastewater Treatment Facility Improvement (WWTF) Olsson Project 020-2586. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

There was a special meeting Monday, November 15, 2021 at 6:15 p.m. for the purpose to discuss and negotiate an "Agreement" for the management and operations of the St. Paul Civic Center. The approval of the "St. Paul Civic Center Commercial Lease Agreement" was tabled, due to the St. Paul Development Corp. Executive Director Mike Coghlan making changes and forwarding to City Attorney White the updated agreement for his review. This item will be placed on the Monday, December 6, 2021 agenda.

Council member Kowalski moved to approve the Consent Agenda items: (1) Treasurer's Report for October 2021; (2) October 15, 2021 Council minutes (regular); and (3) November 15, 2021 disbursements. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Disbursements November 15, 2021

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| Clearly (phone) | 191.86 |
| COR Managed Svcs (service) | 800.00 |
| Quick Med Claims (service) | 662.96 |
| Heritage Bank (ACH fees) | 25.00 |
| Aurora Coop (fuel) | 1443.17 |
| Black Hills Energy (natural gas) | 721.07 |
| Brehm's Drug (supplies) | 33.32 |
| City lights (utilities) | 8853.11 |
| Custer County Recycling (service) | 26.30 |
| Dept of Health & Human Svcs (refund) | 5.08 |
| Electric Pump (repair) | 1279.80 |
| Entech Pest Mgmt (service) | 85.00 |
| Greeley Co. Sheriff (supplies) | 75.00 |
| Heartland Disposal (service) | 5746.83 |
| Homestead Bank (ACH fees) | 23.00 |
| Howard County Court (fees) | 17.00 |
| Howard Greeley RPPD (utilities) | 107999.52 |
| Jarecke Motors (repair) | 853.73 |
| Jim's Champlin (fuel) | 2128.68 |
| Loup Valley Supply (supplies) | 21.69 |
| Menard's (supplies) | 100.77 |
| Mid-Nebraska Disposal (service) | 3499.50 |
| Midwest Hydraulic Svcs (repair) | 458.80 |
| Modern Marketing (supplies) | 319.92 |
| NE Dept of Rev (sales & use tax) | 10255.70 |
| NE Wastewater Operators Div (dues) | 20.00 |
| OfficeNet (supplies, copier agmt) | 798.48 |
| One Call Concepts (service) | 31.90 |
| Open Caret (service) | 200.00 |
| Overland Ready Mixed (concrete) | 269.75 |
| Phonograph Herald (publication) | 1011.17 |
| Radar Shop (service) | 176.50 |
| Roadbuilders (supplies) | 482.00 |
| Schaper & White (service) | 675.00 |
| Servi-Tech (lab) | 125.60 |
| Smith Welding (service) | 95.85 |
| Thompson, Ed (supplies) | 64.45 |
| Tina Treffer Signs (service) | 780.00 |
| Tri-County Land Dozing (supplies) | 126.72 |
| US Postal Service (postage) | 570.00 |
| Wesco Distribution (supplies) | 1002.00 |

Disbursements Non-General

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| City of St. Paul Sewer ICS Transfer to Sewer Checking (20-21 Engineering Fees for WWTF) | 282436.00 |
| Civic Cntr: St. Paul High School (refinish gym floor) | 1962.94 |
| Sales Tax: Municipal Supply (water main relocation for old greenhouses) | 144.46 |
| Keno: St. Paul Chamber of Commerce (marketing & promotions) | 3000.00 |
| Sales Tax: Reynolds Construction (cleaning ditches) | 9000.00 |

Mayor Bergman opened the public comment period at 7:23 p.m. regarding the spring 2021 LB 840 Citizens Advisory Review Committee (CARC) report from Thursday, October 28, 2021. After hearing minimal public comments, Mayor Bergman closed the public comment period at 7:27 p.m. City Clerk Beck will contact City Attorney White regarding the status of the Herv's Transmission LB 840 loan.

Council member Schmid moved to approve the spring 2021 LB 840 Citizens Advisory Review Committee (CARC) report. Council member Kowalski seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Council member Thompson moved to approve disbursing a check to Wroblewski Law Trust from the sales tax fund regarding the Elstermeier Floral Real Estate Purchase Agreement in the amount of \$16,726.16. The repayment of the loan began in July 2014 in the amount of \$135,000; drawing five percent (5%) interest for a term of ten (10) years. Council member Schmid seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

The CM Construction (Christopher Meyer) Property Improvement (PIP) application pertaining to a home at 1012 8th Street and the CM Construction Infill Lot Housing Program application was tabled, due to the demolition cost being duplicated in both applications. This item will be placed on the Monday, December 6, 2021 agenda.

Council member Kowalski introduced Ordinance #1025; an ordinance setting the compensation of the Officers and Employees of the City of St. Paul, Nebraska, and to provide for an effective date. This is pursuant to the Nebraska State Statute 17-108. Council member Thompson moved to waive the three (3) readings of Ordinance #1025 at three (3) different occasions. Council member Kowalski seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0. Council member Kowalski moved for final passage of Ordinance #1025. Council member Thompson seconded the motion. Council members Kowalski, Thompson, Schmid & Feeken voted aye, nays none. Motion carried 4/0.

Utility Superintendent Helzer updates:

- (1) Olsson (Brian Friedrichsen) letter to the NE Dept. of Environment and Energy (Chin Chew, P.E.) asking permission to place Olsson Project No. 019-0034 (Howard Avenue Greenhouse) water main back into service. The City has completed installation of the 6" water main in St. Paul accordance with the approved plans and specifications. The City staff indicates the main line passed the pressure test; the disinfection results are attached for your review;
- (2) On Thursday, November 4, 2021 Olsson's went through a punch list regarding the St. Paul Paving Improvements Project #018-3348; west of Sheridan Street, the concrete cracked (warranty punch list attached); and (3) the Electrical Dept. repaired a broken water line by the north-yard NE State Patrol building (asphalt was sitting on line).

Mayor Bergman provided updates on behalf of City Chief of Police Howard updates: (1) a nuisance list was provided to the Mayor, City Council, and to City resident Bill Peters at his request; (2) recognition to Police Officer Moriah Rawlings in solving a burglary case in St. Paul; and (3) reserve Police Officers were utilized this last weekend.

Mayor Bergman updates: (1) the City received their last Pheasant Forever Conservation program check in the amount of \$540; the City is looking to place this land into another program; (2) City Clerk Beck will be attending a LARM Board of Directors meeting on Wednesday, December 1, 2021 at 11:00 a.m. at the Cornhusker Hotel, Lincoln, NE; (3) St. Paul Public School sent a "Thank You" card to the City of St. Paul and Matt Helzer regarding the Fall Festival fundraiser in blocking off the City Street and having the bathrooms open; (4) Mayor, City Council members and Police Department pictures will be held on Monday, December 6, 2021 at 6:00 p.m. (prior to City Council meeting); pictures will be taken by Courtney Jo Studios; (5) Election Certification sent to the Howard County Clerk's Office on Tuesday, November 9, 2021; (6) Mayor Bergman received an anonymous article in the mail regarding "Allowing chickens within city limits would be beneficial"; (7) St. Paul Chamber of Commerce is hosting a "Jingle Bell Jubilee" on Saturday, December 4, 2021 from 10:00 a.m. to 3:00 p.m. at the St. Paul Civic Center; and (8) St. Paul Chamber of Commerce is also sponsoring an "Ugly Sweater Day" on Friday, December 17, 2021; wear your sweaters to work, school, etc. and send your pictures to the Chamber Office to be placed on Facebook and Chamber website.

Mayor Bergman adjourned the City Council meeting at 7:40 p.m.

December 6, 2021
Date

Joel M. Bergman
Joel M. Bergman, Mayor

Connie Jo Beck
Connie Jo Beck, City Clerk/Deputy Treasurer