

## **2nd Council Regular Meeting**

**Monday, May 15, 2023 6:30 PM**

City Hall  
704 6th Street  
St. Paul, NE 68873

### **Agenda**

1. Council President Mike Feeken calls City Council meeting to order, with the "Pledge of Allegiance" and the "Open Meeting Statement" as required by NE State Statutes 84-1407 through 84-1414; Council President Mike Feeken also states that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Statute 84-1410.
2. Submittal of Requests for Future Agenda Items
3. Reserve Time to Speak on an Agenda Item
4. **PRESENTATION OF AN APPRECIATION AWARD PRESENTED TO EDWARD THOMPSON FOR HIS DEDICATED SERVICE TO THE CITY OF ST. PAUL FOR 45 YEARS.**
5. Council President Mike Feeken opens a Public Hearing regarding the Spring 2023 LB840 Citizens Advisory Review Committee (CARC) report from Wednesday, May 3, 2023.
6. Discuss - Approve / Deny Rutjens Construction Inc. Pay Request #10 regarding the St. Paul Wastewater Treatment Facility (WWTF) Project #020-2586 in the amount of \$550,330.25. The pay request was for completing the installation of equipment and electrical items at the lift station, completing the interior work in the control building, installation of equipment in the SBR basins, and the beginning stage to clean out the lagoons. The percentage of loan expended to date is 84%. There are no WWTF "Change Orders" to consider.
7. Discuss - Approve / Deny Olsson's Change Order #3 regarding the Wastewater Treatment Facility (WWTF) Improvements - Project No. 020-2586; the Change Order will increase \$34,812.37 in cost. The Change Order includes: (1) Toshiba Magnetic Flow Meter; (2) Air Pipe from 4" to 6" due to not able to get 4" Pipe; (3) Additional Exit Light per Fire Marshall review; (4) Additional Lean-to items due to increased size of electrical equipment; (5) Additional Framing in Restroom; (6) change from Kawneer Doors to Hollow Metal Doors; (7) change from Natural Gas to Electric; and (8) Concrete Stair Retaining Wall. The Change Order will also include extending the substantial completion date from May 1, 2023, to December 1, 2023, due to the valves being delayed.
8. Discuss - Approve / Deny Olsson's Letter Agreement Amendment #1 regarding the civil design for Phase II of the Middle Loup Subdivision in the amount of \$44,500.
  - a. Approve / Deny disbursing funds from sales tax.**NOTE: St. Paul Development Corp (SPDC) Executive Director Parker Klinginsmith will be signing the Letter Agreement Amendment #1, due to the St. Paul Development Corp. (SPDC) being the property owner.**
9. Discuss - Approve / Deny Addendum to Wholesale Power Contract between Howard Greeley Rural Public Power District (HGRPPD) and City of St. Paul. HGRPPD has contracted for the

generated output of a one (1) megawatt solar facility located on property owned by St. Paul and leased to HGRPPD ("Solar Facility"). St. Paul shall purchase twenty percent (20%) of the generated output of the Solar Facility ("St. Paul Allocation"), so long as, the Contract, and any amendment thereto, remains in full force and effect.

10. Discuss - Approve / Deny amending the Dalton Meadows (Caitlin Jerabek Birdsell) Redevelopment Agreement (4th Amendment). Mrs. Birdsell is requesting to add the two (2) homes to the end of the development schedule; this is due to Mrs. Birdsell not being able to have two (2) homes built by December 31, 2023. Build #1 lost investor due to high interest rates and Build #2 is placed on hold until 2024, due to having health problems.

11. Discuss - Approve / Deny Sales Tax absorbing the \$150 monthly cost of the St. Paul Chamber of Commerce new computer unlimited support and all security services. Per Mr. Doug Cramer with COR Managed Services, the monthly invoice will be sent to the City for payment.

12. Discuss - Approve / Deny the St. Paul Chamber of Commerce requesting MARKETING funds from the City of St. Paul Sales Tax fund (2022-2023 Marketing Budget is \$9,000 from Sales Tax):

(1) Purchase and establish a dual-screen computer system to be utilized for multi-levels of marketing and communications in the amount of \$4,000;

(2) Printing and color-copying expense in the amount of \$4,000;

(3) Development of materials to be utilized for various marketing programs within the community in the amount of \$4,000;

(4) Software purchase to be utilized solely for marketing purposes in the amount of \$1,000; and

(5) Purchase of advertising for events through various media outlets in the amount of \$2,000.

13. Discuss - Approve / Deny Consent Agenda Items: (1) May 1, 2023 (regular) Council minutes; (2) zoning minutes of May 8, 2023; (3) May 15, 2023, disbursements; (4) Private Well permits for Terrie Heaps at 1403 9th Street and Kim Jensen at 422 Paul street; and (5) City Clerk Connie Jo Beck, Deputy Clerk Laura Berthelsen and City Treasurer Sally Einspahr attending the 2023 Municipal Accounting & Finance Conference on June 21 - 23, 2023 at the Cornhusker Marriott Hotel, Lincoln, NE.

14. Council President Mike Feeken opens the public comment period regarding the Spring 2023 LB840 Citizens Advisory Review Committee (CARC) report from Wednesday, May 3, 2023;

a. Council President Feeken closes the public comment period;

b. Approve / Deny the Spring 2023 LB840 Citizens Advisory Review Committee (CARC) report.

15. Discuss - Approve / Deny Council President Mike Feeken appointing the St. Paul Development Corp. Executive Director Parker Klingensmith as an alternate to the South Central Economic Development District (SCEDD) Board of Directors.

16. Discuss - Approve / Deny the American Legion Carl Mogensen Post #119 Special Designated License (SDL) #008455 (1222 2nd Street) regarding the Grover Cleveland Alexander (GCA) Day event to be scheduled for July 7, 2023, and July 8, 2023, from 5:00 p.m. to 1:00 a.m. Fencing panels are a necessity. A Certificate of Insurance will be provided by the American Legion Post #119.

17. Discuss - Approve / Deny the positioning of the City of St. Paul north "Welcome Sign"; place by the St. Paul Rotary sign on US Highway 281.

**18. Note: Process to Obtain Property, Liability, Work Comp Insurance Quotes**

Since there are two (2) insurance agencies interested in providing a quote for the City of St. Paul's Property, Liability, and Work Comp insurance quotes (to compete with the LARM renewal quote), it was suggested to interview both agencies to determine which agency can best serve the City's interests. The City of Columbus does this and highly recommends the process. Discuss - Approve / Deny the interview process to determine which agency should be allowed to quote the insurance package; **APPROVE insurance committee members that consists of: Deputy Clerk Berthelsen, Utilities Superintendent Helzer and Council members Kowalski & Feeken.**

19. Discuss - Approve / Deny S. Squared Enterprises, LLC (Steve Shoemaker) gifting Outlot A Prairie Falls Subdivision property to the City of St. Paul (see attachment).

20. Discuss - Approve / Deny the City Light Dept. absorbing a \$150 monthly cost of the Electrical Dept. new computer for unlimited support and all security services. Per Mr. Doug Cramer with COR Managed Services, the monthly invoice will be sent to the City for payment.

21. Discuss - Approve a date for an organizational meeting between the City of St. Paul Officials and the St. Paul Development Corp. (SPDC) regarding the Middle Loup Subdivision.

22. Discuss - Approve / Deny the formal resignation from City of St. Paul Police Officer Jade Stethem, with regret effective Friday, May 12, 2023.

23. Discuss - Approve / Deny transferring City of St. Paul Heritage Bank utility funds in the amount of \$250,000 and deposit it into the City of St. Paul Checking account to pay disbursements, along with a Wastewater Treatment Facility (WWTF) Drawdown #10.

24. Utilities Superintendent Helzer updates:

- (1) Electrical Dept. purchasing primary wire from Resco in the amount of \$45,903 (in stock); disbursements funds will be taken from the Light Insured Cash Sweep (ICS) account;
- (2) Road Builders invoice to repair Komatsu Wheel Loader from a defective turbo; \$16,116; see attached invoice.

25. Chief of Police Howard updates:

26. Council President Mike Feeken updates:

- (1) Civic Center Loan Schedule of Payments; Payment made Monday, May 8, 2023;
- (2) City of St. Paul Interest Rates regarding April 2023: Citizens Bank & Trust Insured Cash Sweep Interest Rate is 3.85%; NPAIT Interest Rate is 4.871%; and NE CLASS Interest Rate is 5.022%;
- (3) Please see the City Revenue / Expenditure Guideline for April 2023 in City Office;
- (4) (Draft) St. Paul Library Board Work Session Minutes regarding April 13, 2023;

27. Public Announcements

28. Closed Session: The City of St. Paul reserves the right to go into Closed Session when it is clearly necessary to protect the public interest or for the prevention of needless injury to the reputation of an individual; or pending litigation

29. Council President Mike Feeken adjourns City Council meeting.

30. Informational Items:

(1) Certificate of Deposits April 2023;

This agenda, including supporting documentation, is available for public viewing during normal business hours at the City Office, 704 6th Street, St. Paul, Nebraska.