

City of St. Paul Regular Meeting
704 6th Street
St. Paul, NE 68873

Monday, July 1, 2024

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, July 1, 2024, at 6:30 p.m. Present were Mayor Mike Feeken and Council members Katie Kowalski, Chuck Schmid, Bill Peters & Brian Sack. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Feeken opened the meeting at 6:30 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Feeken also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Mayor Feeken continued the meeting by announcing that individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regard to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak; per Mayor Feeken, there will be a five (5) minute limit per person on speaking.

City Attorney Jason White was present to discuss the process of the City's Municipal Code Article 4: Unsafe Buildings. The Municipal Code consists of the: (1) Definition; (2) Prohibition; (3) Determination and Notice; (4) Hearing and Appeal; (5) Emergency; and (6) Special Assessments. Council member Kowalski moved to approve when City Officials place a building in a potential demolition category or determines a building is unsafe; the City will seek a professional opinion to determine if the structure is safe or unsafe. The professional opinion fee will be assessed back to the property owner. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve JEO Consulting Group Inc. "Additional Professional Services" agreement regarding the new St. Paul Fire Station: (1) Contract Administration Phase and (2) Wetland Delineation & Report. Construction Administration Services fees will not exceed \$50,000; and the Wetland Delineation Report fees will not exceed \$7,500. Council member Peters seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve the "Memorandum of Understanding" regarding Grant Administration and Project Management Services for the 2023 Rural Community Recovery Program (RCRP). The agreement is between the City of St. Paul as Municipality and the South Central Economic Development District (SCEDD) as Consultant. The "Memorandum of Understanding" Agreement consists of: (1) Duties of the Consultant; (2) Time of Performance; (3) Compensation and Payment; (4) Record Maintenance, Record Retention, and Access to Records; (5) Relationship; (6) Suspension, Termination and Close Out; (7) Changes, Amendments, Modifications; (8) Personnel; (9) Assignability; (10) Reports and Information; (11) Compliance with Laws; (12) Audits and Inspections; (13) Hold Harmless; and (14) Governing Law, along with Attachment #1 - Scope of Work Grant Administration and Project Management. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Kowalski moved to approve Resolution 2024-12; the City of St. Paul directs the sale of surplus personal property as listed in the resolution. The sale will be by on-line bidding through BIG IRON; there will be no reserve bid. The Clerk shall cause notice of the sale and terms of the sale to be posted pursuant to Neb Rev Stat 17-503.02. It has been determined that the fair market value of such property is less than \$5,000; and the notice of the sale of property will be posted in three (3) prominent places within the City for a period of not less than seven (7) days prior to the sale in accordance with Neb Rev Stat 17-503.01. Council member Peters seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye. Motion carried 4/0.

Council member Schmid moved to approve the Consent Agenda Items: (1) Council Minutes regarding June 17, 2024 (regular); June 20, 2024 (special) and June 27, 2024 (special); (2) Disbursements July 1, 2024; and (3) Trojan Technologies, Canada (Vendor) regarding purchasing UV Bulb for the UV Wastewater Treatment Facility. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters and Sack voted aye, nays none. Motion carried 4/0.

July 1, 2024 Disbursements

Gross Wages - June	118265.77
911 Custom (supplies)	155.00
Amazon Capital Services (books, supplies)	2478.59
American Fence Co (supplies)	65.79
Anderson CDJR of GI (repairs)	2432.66
Bear Graphics (supplies)	249.54
Berthelsen, Laura (mileage, uniforms)	559.46

Black Hills Energy (utilities)	1087.04
Bomgaars (supplies)	818.63
Brehm Drug (supplies)	46.82
Cengage Learning Inc (books)	65.58
Charter/Spectrum (service)	239.96
Chesterman Company (concessions)	129.16
City Health Deductible Savings (insurance)	5445.00
City of St. Paul 125 Plan (insurance)	100.00
City of St. Paul General: Transfer from Street to General: Elsbury Constr. Pay Request #1 and #2: Middle Loup River Subd. (transfer)	321000.00
City of St. Paul Light: Transfer Excess Light Funds from Wesco Invoices RE Middle Loup River Subd Improve	303639.91
City of St. Paul Fire Dept. Transfer of Funds to Checking RE: Bunker Gear and Safety Bars	8481.00
Consumer Deposit (Williams) (Consumer Deposit)	250.00
Core & Main (supplies)	598.64
Custer County Recycling (Service)	40.20
Dutton-Lainson (supplies)	241.40
Egan Supply (supplies)	117.92
Einspahr, Sally (mileage)	159.46
Elan Financial Services (supplies, postage, meals, fees, parking)	976.62
Goettsche, Roger (repairs)	98.58
Hach Company (equipment)	6871.11
Hamilton Information Systems (equip repair)	825.00
Heartland Disposal (sanitation)	135.09
Homestead Bank: Wire Fee: Bond Pymt June 15, 2024 (wire fee)	8.00
Hometown Market (supplies)	130.10
Howard Co. Register of Deeds (fees)	48.00
Howard Co. Treasurer (Dispatch Fee)	3158.54
Inland Truck Parts (service)	2634.25
Itron (service)	1022.50
John Deere Financial (supplies)	48.24
Kiefer Aquatics (uniforms)	915.00
LARM (insurance)	19.22
Library Maint. ICS (transfer)	2500.00
MR Cleaning Svc (service)	391.62
Madison Nat'l Life (insurance)	209.38
McCarty Construction (repair)	635.00
Midwest Radar & Equip (service)	164.00
Municipal Supply of NE (supplies)	733.00
Mutual of Omaha (insurance)	136.80
NE State Volunteer Firefighters Assoc (dues)	1225.00
Overland Ready Mixed (concrete)	1778.37

PSSI Pest Mgmt (service)		199.81
Robinson, Grady (reimb)		34.93
Rose Equipment (supplies)		444.87
S E Smith & Sons (supplies)		3.39
Servi-Tech (lab)		203.00
Sherwin Williams (paint)		2527.38
St Paul Swimming Pool (program)		240.00
State of NE Central Svcs (telephone)		38.34
St Paul Civic Center (Recreation Property Tax Funds) (operating)		8000.00
T & R Electric Supply (supplies)		1674.22
Tillotson Enterprises (repairs)		10755.50
Tina Treffer Signs (sign)		920.00
United States Treasury (fee)		48.30
Wesco Distribution (supplies)		2285.59
EMT Sinking Fund to EMT ICS	(Sinking Transfer)	9000.00
Fire Sinking Fund to Fire ICS	(Sinking Transfer)	2000.00
Light Sinking Fund to Light ICS	(Sinking Transfer)	6000.00
Senior Center Fund to Senior Center ICS	(Sinking Transfer)	2500.00
Water Sinking Fund to Water ICS	(Sinking Transfer)	27500.00

Non-General Disbursements

City of St. Paul Library ICS Transfer to Library Checking (transfer) (2023-2024 Library Flooring and Paint)		28003.00
TIF: City of St. Paul (1/2 MAD Dev Proceeds)	(Tif Proceeds)	1696.17
TIF: MAD Development (1/2 MAD Dev Share)	(Tif Proceeds)	1696.17
TIF: S Squared Enterprises	(Tif Proceeds)	1001.57
Sales Tax: Royal Coachman Car Club Improvement (property improve)		4490.00
Sales Tax: St. Paul Development Corp (Middle Loup River Engineer Fee (Engineer Fees)		9195.14
Sales Tax: Street: Mtr Veh Tax: April 2024 Proceeds (Mtr Veh Tax)		5859.75
Sales Tax: Fire Station: April 2024 Proceeds (Fire Station)		18228.12
Sales Tax: 25% Infrastructure: April 2024 Proceeds (25% Infrast)		9114.06
Keno: GCA Day Committee: Operation/Fireworks (operation/fireworks)		7000.00
Park Impr. [Aluminum Can Fund]: REGA Engineering (grant eng)		500.00
Fire Stn Constr: JEO Consulting - Engineering		2150.59
Keno: SCEDD - grant application assist (grant)		2000.00

Council member Kowalski moved to approve the City of St. Paul's 2023-2024 Sinking Fund transfers to the Insured Cash Sweep (ICS) savings accounts at Citizens Bank & Trust: (1) Ambulance \$9,000; Fire \$2,000; Light \$6,000; Senior Center \$2,500; and Water \$27,500. The total amount of the transfers is \$47,000. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Kowalski moved to approve the City purchasing both (north and south) Heating, Ventilation and Air-Conditioning (HVAC) units at the City Office in the amount of \$19,950. Also, for approval is to seek an additional estimate for an HVAC unit for the City North yards State Patrol Building; it also has expired. The funds will be disbursed from the General Money Market #504805 (close account) and the remaining funds will be disbursed from the Building Insured Cash Sweep (ICS) account. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Kowalski moved to approve the City extending permissible fireworks for the purpose of public exhibitions or displays until Saturday, July 6, 2024, at 11:59 a.m. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

The Nuisance Committee attendance regarding the first (1st) of the month nuisances could not be established, therefore, the Committee will meet next week to go over nuisances.


Utilities Superintendent Helzer updates: (1) renewal of the City Well-field pasture lease for 2025-2027; and (2) last week the City had two (2) electrical outages in different locations at the same time in St. Paul; Howard Greeley Rural Public Power District (HGRPPD) employee's Scott Hansel and Chad Wells assisted the City crew.

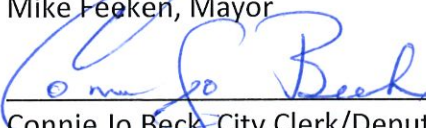
Chief of Police Howard submitted the Police Activity Report to the City Officials.

Mayor Feeken reported the 2024-2025 Budget workshop is scheduled for Tuesday, July 2, 2024 at 5:00 p.m.

Mayor Feeken adjourned the City Council meeting at 7:40 p.m.

July 15, 2024
Date


Mike Feeken, Mayor


Connie Jo Beck, City Clerk/Deputy Treasurer