

City of St. Paul Regular Meeting
704 6th Street
St. Paul, NE 68873

Tuesday, September 3, 2024

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Tuesday, September 3, 2024 at 6:30 p.m. Present were Council members Charles "Chuck" Schmid (Council President), Bill Peters & Brian Sack. Absent: Mayor Mike Feeken and Council member Katie Kowalski. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

The City of St. Paul Council held two (2) meetings on Tuesday, September 3, 2024; the 1st Special Council meeting began at 6:30 p.m. pertaining to a public hearing regarding the City of St. Paul's 2024-2025 Budget and Budget Summary; and the 2nd meeting was the Regular Council meeting that commenced immediately upon adjournment of the budget hearing.

Per Nebraska State Statute 13-506(1), as amended by LB148 (2020): Each governing body shall each year conduct a public hearing on its proposed budget statement. Such hearing shall be held separately from any regular scheduled meeting of the governing body and shall not be limited by time. After such hearing, the proposed budget statement shall be adopted, or amended and adopted as amended at a separate and distinct meeting, and a written record shall be kept of such hearing.

Council President Charles "Chuck" Schmid called the Special City Council meeting to order at 6:30 p.m. with the "Pledge of Allegiance" and thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Council President Schmid also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Public Hearing: Proposed City of St. Paul's 2024-2025 Budget and Budget Statement

Council President Schmid opened the public comment period at 6:33 p.m. regarding the proposed City of St. Paul's 2024-2025 Budget and Budget Statement.

After hearing no public comments, Council President Schmid closed the public comment period at 6:34 p.m.

Council President Schmid adjourned the special meeting at 6:34 p.m.

Council President Schmid called the Regular Council meeting to order at 6:34 p.m.

Individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or has "Questions or Concerns" in regards to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak.

PUBLIC HEARING: Council President Schmid opened the public hearing at 6:35 p.m. regarding the consideration of adopting a long range 2024 One (1) and Six (6) Year Street Improvement plan.

Council member Peters moved to approve the City of St. Paul transfers regarding Fiscal Year 2023-2024 in the amount of \$523,907.84: Light to Police \$178,000 (operating); Light to Park \$66,800 (operating); Light to General \$21,019 (US Wage); Water to General \$21,019 (US Wage); Water to Parks \$7,000 (operating); Water to Cemetery \$10,000 (operating); Sewer to General \$21,019 (US Wage); Landfill to Park \$10,000 (operating); Street to General \$21,019 (US Wage); Street to VP Bond \$44,419.34 (assessments) and Sales Tax to VP Bond \$123,112.50 (Fire Station Bond Payment). Council member Sack seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0. NOTE: The 2023-2024 Sinking Funds transaction was approved on July 1, 2024.

Prior to the approval of the proposed 2024-2025 Budget and Budget Summary, Council member Peters requested to have two (2) separate votes on (1) the 2024-2025 Budget and (2) 2024-2025 Budget Summary.

Council member Sack moved to approve the proposed 2024-2025 Budget. Council member Peters seconded the motion. Council members Schmid and Sack voted aye, Council member Peters voted nay. Motion carried 2/1.

Council member Peters moved to approve the 2024-2025 Budget Summary. Council member Sack seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Peters moved to approve the 2024-2025 Budget's ADDITIONAL one percent (1%) increase pertaining to the total allowable growth restricted fund authority. Council member Sack seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve Resolution #2024-14, whereas the 2024-2025 property tax requests be set at \$736,946.50 for the General Fund and \$151,500.00 for the Bond Fund. The total assessed value of property differs from last year's total assessed value by 10.54

percent. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be 0.466463 per \$100 of assessed value. The City of St. Paul proposes to adopt a property tax request that will cause its tax rate to be 0.475105 per \$100 of assessed value. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City will decrease last year's budget by -13.84 percent (-13.84%). Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0. A copy of the resolution will be certified and forwarded to the Howard County Clerk on or before Tuesday, October 15, 2024.

Council member Sack introduced the "Annual Appropriation Bill" Ordinance #1052 for the operation of the General and Utility funds of the City of St. Paul, in Howard County, NE, appropriating the sums of money deemed necessary to defray all expenses and liabilities for the fiscal year commencing on the first day of October 2024 and ending the last day of September 2025. The following sums are hereby appropriated to defray the necessary expenses and liabilities of the City during the fiscal period commencing October 1, 2024, and ending September 30, 2025, to wit: (1) Operating Expenses \$6,147,138.00; (2) Capital Improvements \$5,274,474.00; (3) Other Capital Outlay \$248,800.00; (4) Debt Service \$3,053,072.00; and (5) Other & Transfers \$940,243.00; of which \$888,446.50 is to be raised by property taxation. Council member Schmid waived the three (3) readings of Ordinance #1052 at three (3) different occasions. Council member Sack seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0. Council member Schmid moved for final passage of Ordinance #1052. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve the Consent Agenda Items: (1) Council Minutes August 19, 2024 (regular); (2) Disbursements September 3, 2024; and (3) Dave Rosenquist as the Manager of the American Legion Post #119, St. Paul, NE. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve Chuck Schmid's (Council President) appointment of Glen Killion to the City Zoning Board of Adjustment as the one (1) mile extraterritorial zoning jurisdiction representative. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

September 3, 2024 Disbursements

Gross Wages - August	169493.66
Advance Climate Control Inc: HVAC City Office (HVAC)	19950.00
Amazon Capital Services (books)	988.58
AT&T (service)	491.92
Beck, Connie (uniforms)	400.00
Blue Cross Blue Shield of NE (insurance)	18065.82
Bomgaars (supplies)	1455.83
Brehm's (supplies)	13.96
Cengage Learning (books)	32.79

Charter/Spectrum (service)	239.96
Christensen Insurance (bond)	40.00
City Health Deductible Savings (insurance)	5445.00
City of St. Paul Transfer from City Heritage Bank Checking (transfer) to City Homestead Bank Checking	250000.00
City of St. Paul 125 Plan (insurance)	100.00
Consumer Deposit (K Wysocki) Rental Deposit (Rent Deposit)	250.00
Core & Main (supplies)	3388.83
Custer County Recycling (Service)	14.20
Danko Emergency Equip (supplies)	33.25
Demco (supplies)	462.96
Dutton-Lainson (supplies)	3832.49
Eakes Office Solutions (contract)	90.30
Elan Financial Services (supplies, postage, car wash, meals)	1750.78
Elmwood Cemetery (perpetual care)	800.00
Elsbury Construction LLC: Middle Loup Subd Draw #6 (construction)	265942.40
Filter Care (service)	10.60
GPM Environmental Solutions (supplies)	134.00
Grand Island Independent (subscription)	446.39
Gumdrop Books (books)	2216.23
Heartland Disposal (service)	985.74
Homestead Bank: Bad Check Fee Hollingsworth (bad check fee)	3.00
Hometown Market (supplies)	5.99
Howard County Register of Deeds (fees)	22.50
Howard Co. Treasurer (Dispatch Fee)	3158.54
Hydro Optimization & Automation (service)	4180.12
J P Cooke (supplies)	107.25
John Deere Financial (supplies)	329.99
Madison Nat'l Life (insurance)	187.34
Municipal Supply Inc (supplies)	309.97
Mutual of Omaha (insurance)	119.88
NE Public Health Environ (lab)	20.00
Overland Ready Mixed (concrete)	1312.13
Penworthy Company (books)	534.59
S E Smith & Sons (supplies)	75.55
Servi-Tech (lab)	203.00
Sherwin Williams (paint)	14.55
Smith Welding (service)	11166.87
State of NE Central Service (service)	38.34
Subscription Services of America (magazines)	371.90
23-24 Transfer Out: Lights to Police (operating)	178500.00
23-24 Transfer Out: Lights to Park (operating)	66800.00
23-24 Transfer Out: Lights to General (US Wage)	21019.00

23-24 Transfer Out: Water to General (US Wage)	21019.00
23-24 Transfer Out: Water to Parks (operating)	7000.00
23-24 Transfer Out: Water to Cemetery (operating)	10000.00
23-24 Transfer Out: Sewer to General (US Wage)	21019.00
23-24 Transfer Out: Landfill to Parks (operating)	10000.00
23-24 Transfer Out: Street to General (operating)	21019.00
23-24 Transfer Out: Street to VP Bond (assessments)	44419.34
23-24 Transfer Out: Fire Station (sales tax) Bond to VP Bond (Pymt)	123112.50

Non-General Disbursements

TIF: S Squared Enterprise (August 2024 Proceeds) (tif)	1001.57
TIF: City of St. Paul (1/2 MAD Dev. Share) (tif)	490.55
TIF: MAD Development (1/2 MAD Dev. Share) (tif)	490.54
City of St. Paul Transfer from Building ICS to Checking (funds trfr) (for City HVAC System)	15112.00
Sales Tax: St. Paul Development Corp: Middle Loup (engineer fees) River Subd Engineer Fees	13420.81
Fire Station Construction: Bierman Contracting Inc (Pay Requests) Pay Request #1 and #2	120189.25
NPAIT: Fire Station Construction transfer to Fire Station (transfer) Construction Checking	300000.00
REDLG: Howell Ventures LLC dba The Den (Redlg Project)	30000.00
Sales Tax: Street: Mtr Veh Tax: June 2024 Proceeds (Mtr Veh Tax)	8136.38
Sales Tax: Fire Station: June 2024 Proceeds (Fire Station)	17099.65
Sales Tax: 25% Infrastructure: June 2024 Proceeds (25% Infrast)	8549.83

Council President Schmid opened the public comment period at 6:53 p.m. regarding the 2024 One (1) and Six (6) Year Street Improvement plan.

Brian Friedrichsen with Olsson's, Grand Island, NE presented the 2024 One (1) and Six (6) Year Street Improvement Plan maps for review on each individual street project. The One (1) Year Street plan will consist of: **(1)** 1st Street - Elm to Davis Streets; Davis Street - 1st to Channel Road; Custer Street - 224' east of Highway 281 to River Road; River Road - Davis to Adam Streets; Adam Street - Highway 281 to Channel Road; **(2)** "M" Street - Jackson to Sheridan Streets (South half only); **(3)** East/West Alley between Howard Avenue and Grand Street and 7th and 8th Streets (east half only); **(4)** 3rd Street from "O" Street to north City Limits; and **(5)** Kendall Street from 4th to 6th Streets and Jay Street from 4th to 6th Streets. The Six (6) Year Street plan consists of 28 projects. Even though the projects are in the One (1) and Six (6) Year Street Improvement plan, the City is not obligated to complete them. This has always been a planning process that is completed each year for the City to receive allocated highway funding.

Council President Schmid closed the public comment period at 7:00 p.m.

Council member Peters moved to approve the City's "2024" One (1) and Six (6) Year Street Improvement plan as amended that 7th Street from "O" to "M" Street will be placed in the Six (6) Year Street plan. This also comes with approving Resolution 2024-15, whereas the City of St. Paul has conducted a public hearing in accordance with the requirements of the Board of Public Roads Classification Standards. Council member Sack seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve Elsbury Construction Pay Request #6 (Middle Loup River Subdivision Project #023-00398) for the amount of \$265,942.40. The pay application consists of the installation of a sanitary sewer main, services, and manholes; installation of a water main, and dewatering. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve City Clerk Beck transferring \$265,942.40 from the City's Street, Water, and Sewer Insured Cash Sweep (ICS) fund and deposit it into the City's #100027 Street, Water and Sewer fund to pay for Drawdown #6. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Sack moved to approve the 2024 Municipal Annual Certification of Program Compliance to the Nebraska Board of Public Roads Classification and Standards (NBCS), along with Resolution 2024-16, whereas the governing body authorizes the signing of the 2024 Municipal Annual Certification of Program Compliance by Council President Schmid. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Brian Friedrichsen expressed that he has received his Street Superintendent Class A license. City Clerk Beck will place on the Monday, September 16, 2024 Council agenda to discuss appointing Brian Friedrichsen in December 2024 regarding the City's Street Superintendent and Engineer position.

Chief of Police Dan Howard stated that the Nuisance Committee members were not available to meet regarding nuisances; this has been postponed until Monday, September 16, 2024 Council meeting.

Council member Sack moved to approve City Clerk Beck, Deputy Clerk Berthelsen and Council member Schmid attending the League of NE Municipalities Annual Conference on October 2-4, 2024 (Wednesday through Friday) at the Lincoln Cornhusker Marriott Hotel. Council member Peters seconded the motion. Council members Schmid, Peters & Sack voted aye, nays none. Motion carried 3/0.

Council member Peters moved to approve hiring part-time Police Officer Jonathan Lawrence with the stipulation that a back-ground check is completed. Mr. Lawrence will begin at an hourly pay rate of \$21. Jonathan Lawrence was employed with the NE State Patrol and is fully certified. Council member Sack seconded the motion. Council members Schmid, Peters & Sack

voted aye, nays none. Motion carried 3/0. Per Chief of Police Howard, Officer Lawrence will work of minimum of 100 hours for the cost of his vest. NOTE: Former Police Officer Grady Robinson will no longer be a part-time Police Officer for the City of St. Paul.

Utilities Superintendent Helzer updates: (1) St. Paul Fire Station footings have been completed; there is debate on when the ditch east of the Fire Station will be buried; and (2) the Wastewater Treatment Facility (WWTF) is having some issues; AquaSBR will be at the WWTF on Wednesday, September 4, 2024; the issue should be covered by warranty.

Chief of Police Howard updates: (1) St. Paul Police Dept. will be attending a conference in Kearney, NE from October 6, 2024 through October 10, 2024; (2) the 2016 Chevy Impala will be sold on Purple Wave beginning September 9, 2024; this will be a 30 day auction; (3) a 2017 Ford Taurus was picked up from Federal Surplus, Lincoln, NE on Tuesday, September 3, 2024; and (4) Police Officer Sample will have a follow-up appointment on Tuesday, September 10, 2024 regarding his workman's compensation case; he will possibly be released from the restrictions, along with the completion of his Field Training. Chief of Police Howard also provided a "Police Activity" report to the Mayor and Council.

Council President Schmid updates: (1) September 5, 2024 (Thursday) at 11:00 a.m. St. Paul Fire Station Construction Progress meeting; and (2) September 19, 2024 (Thursday) at 1:30 p.m. Middle Loup River Subdivision Progress meeting.

Council President Schmid adjourned the City Council meeting at 7:18 p.m.

September 16, 2024
Date

Charles M. Schmid
Council President Charles "Chuck" Schmid

Connie Jo Beck
City Clerk/Deputy Treasurer Connie Jo Beck