

City of St. Paul Regular Meeting

704 6th Street
St. Paul, NE 68873

Monday, October 7, 2024

A meeting of the Mayor and City Council of the City of St. Paul, Nebraska was held at City Hall in said City on Monday, October 7, 2024, at 6:30 p.m. Present were Mayor Mike Feeken and Council members Katie Kowalski, Chuck Schmid, Bill Peters & Brian Sack. Absent: None. Notice of the meeting was given in advance thereof by publication in the Phonograph Herald, a legal newspaper published in said City and County. Notice of the meeting was also posted in four (4) public places. Notice of this meeting was communicated in the advance notice. All proceeds thereafter shown were taken while the convened meeting was opened to the attendance of the public.

Mayor Feeken opened the meeting at 6:30 p.m. with thanking the public for attending and announcing that the City of St. Paul abides by the Open Meetings Act, which is posted on the west wall as required by Nebraska State Law §84-1407 through §84-1414. Mayor Feeken also stated that the City Council may vote to go into Closed Session on any agenda item as allowed by NE State Law §84-1410.

Mayor Feeken continued the meeting by announcing that individuals who have appropriate agenda items for City Council consideration should complete the "Request for Future Agenda Items" form located at the City Office. If the issue can be handled administratively without Council action, notification will be provided. If the item is scheduled for a meeting or study session, notification of the date will be given. Also, any City patrons that are requesting "Public Records" or have "Questions or Concerns" in regard to the City, they need to be submitted in writing to the City of St. Paul, so that it can be addressed appropriately. These forms are available online, in a file folder on the back wall of the Council Chambers or at the City Office.

There was an opportunity for individuals wishing to provide input on any of tonight's agenda items. Those individuals were asked to reserve time to speak; per Mayor Feeken, there will be a five (5) minute limit per person on speaking.

Council member Sack moved to approve the Howard County Medical Center (HCMC) hosting a 5K Run / 1 - Mile walk on Saturday, October 19, 2024, beginning at 9:00 a.m., along with the approval to paint arrows along the race route. Volunteers will monitor traffic during the event. A Certificate of Insurance has been provided to the City by the Howard County Medical Center. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

St. Paul Development Corp. (SPDC) Executive Director Parker Klinginsmith was in attendance to speak on the "unsafe building" at 1122 7th Street. Mr. Klinginsmith stated that the property is

in the process of being sold; a demolition permit has been provided to the St. Paul Planning Commission for consideration at its next meeting.

Council member Schmid moved to approve Elsbury Construction, LLC Pay Request #7 (Middle Loup River Subdivision Project #023-00398) for the amount of \$250,115.58. The pay application consisted of the remaining work on the gravity sanitary sewer and water main; additional storm sewer work, and the beginning work on US Hwy #281. Also approved, City Clerk Beck transferring \$250,115.58 from the City's Street, Water, and Sewer Insured Cash Sweep (ICS) accounts and depositing into the City's Street, Water and Sewer Checking account to pay for Pay Request #7. Council member Peters seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Andrew Wilshusen with JEO Consulting Group was in attendance to discuss Bierman Contracting, Inc. Change Order #2 regarding the St. Paul Fire Station Construction Project #24-023 on 4th Street between Jay and Kendall Streets. The change order consists of three (3) options regarding a panel in the street adjacent to the approach drive apron that is cracked and settled. Council member Schmid moved to approve Option #3, so the project can keep moving forward. Option #3 includes Option #1 in the amount of \$3,072 (concrete removal and replacement of one (1) panel; tie bar material and joint sealant), along with grinding the existing 6" curb (180 linear feet to allow for driveway), which is approximately \$3,600. Mr. Wilshusen is waiting for a deduction in price from Bierman Contracting for not removing and replacing the east 24' of curb and gutter as called out in the original plans. Council member Kowalski seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Mr. Wilshusen was also in attendance to explain the mishap of the storm sewer pipe that came out of the ground at the St. Paul Fire Station location. Mr. Wilshusen stated that the repair to the storm sewer pipe will be at the cost of the contractors.

Council member Peters moved to approve the Consent Agenda Items listed below with the stipulation that the Mayor and Council members receive an answer at the next Council meeting from Chief of Police Howard regarding meal cost, along with not receiving City receipts when utilizing the City credit card: (1) Council Minutes September 16, 2024 (regular) and September 19, 2024 (special); (2) Zoning Permit Minutes September 30, 2024; and (3) Disbursements October 7, 2024. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

October 7, 2024 Disbursements

Gross Payroll - September 2024	93627.45
Advanced Climate Control (repair)	409.27
Automatic Systems Co (repair)	577.50
Blackburn Manufacturing (supplies)	166.53
Blue Cross Blue Shield of NE (insurance)	19789.20
BOK Financial (bond)	159202.50
Bomgaars (supplies)	680.76
Brehm's Drug (supplies)	18.48

Charter Spectrum (service)	239.96
Christensen Concrete (supplies)	550.00
City Health Deductible Savings (insurance)	5082.00
City of St. Paul 125 Plan (insurance)	90.00
Construction Rental (supplies)	85.22
Core & Main (supplies)	898.78
Custer County Recycling (service)	22.80
Dana F Cole & Company (service)	9800.00
Danko Emergency Equip (supplies)	72.09
Dept of Correctional Svcs (surplus vehicle)	10000.00
Dutton Lainson (supplies)	804.23
Eakes Office Solutions (supplies, lease)	113.65
Elan Financial Services (postage, meal, fuel, supplies)	321.82
Elmwood Cemetery (service)	100.00
Elsbury Construction (contract)	250115.58
Goettsche, Roger (supplies)	72.39
Hawkins (chemicals)	3346.99
HD Arms (ammo, supplies)	2262.79
Heartland Disposal (service)	153.44
Heritage Bank: Utility Billing ACH Fee (fee)	25.00
Hometown Market (supplies)	35.44
Howard Co. Register of Deeds (fee)	22.00
Howard Co. Treasurer (dispatch fee)	3334.89
Jacobs Ford (service)	235.53
Jarecke Motors (service)	158.76
Johnny's Lock & Key (service)	70.00
Johnson Corrosion Eng (service)	1160.00
LARM (insurance)	209886.47
Loup Central Landfill Assoc (fee)	32.43
Madison Nat'l Life (insurance)	198.36
Menards (supplies)	1099.36
Mobile Power Equipment (supplies)	20696.00
Murphy Tractor & Equip (service)	1712.50
Mutual of Omaha (insurance)	127.08
NE Generator (service)	944.00
NE Public Health Environment (lab)	706.00
Olsson (service)	1564.80
Overland Ready Mixed (concrete)	3381.52
Parts Bin (supplies)	511.06
PSSI Pest Svcs (service)	145.81
Sargent Drilling (repair)	1747.31
ServiTech (lab)	203.00
St Paul Public School (supplies)	449.90

State of NE Central Svcs (telephone)	4.10
Thermo King (supplies)	200.92
Tina Treffer Signs (service)	470.00
Trausch Dynamics (supplies)	81.80
Vogel Auto Repair (service)	516.87
Wesco Distribution (supplies)	37337.90

Non-General Disbursements

TIF: S Squared Enterprise (September 2024 Proceeds) (tif)	9416.52
TIF: City of St. Paul (1/2 MAD Dev. Share) (tif)	7432.64
TIF: MAD Development (1/2 MAD Dev. Share) (tif)	7432.64
Keno: Willow Rising (donation)	1000.00
Sales Tax: Olsson: "N" Welcome Sign Eng Fees (engineer fees)	437.69
Sales Tax: Street: Mtr Veh Tax: July 2024 Proceeds (Mtr Veh Tax)	12177.13
Sales Tax: Fire Station: July 2024 Proceeds (Fire Station)	17751.03
Sales Tax: 25% Infrastructure: July 2024 Proceeds (25% Infrast)	8875.52
Sales Tax: LARM Insurance for Civic Center (insurance)	20620.21
Sales Tax: St. Paul Dev. Corp: Olsson Middle Loup (engineer fees)	15650.30
River Subdivision	
Fire Station Construction: JEO Consulting: Eng Fees: (engineer fees)	27387.25
Fire Station Construction: Wesco Dist: Transf/Pad (improvements)	28699.17
City Light ICS to Fire Station Construction to Pay (funds transfer)	28699.17
Transformer and Pad	

Council member Kowalski moved to approve Mayor Feeken re-appointing Cindi Mendyk to the Housing Authority Board of Commissioners for another four (4) year term effective October 1, 2024, through September 30, 2028. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Sack moved to approve Mayor Feeken appointing Dan Nielsen to the St. Paul Library Board (City) to fill the vacancy of Pastor Steven Neal for his unexpired term. This is effective immediately. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0. A thank you card will be sent to Pastor Steven Neal for his dedicated service to the St. Paul Library.

After a lengthy discussion pertaining to the new "Electrical Service and Extension Policy and Procedures", Council member Kowalski introduced Ordinance #1053, to amend the St. Paul Municipal Code; to Amend Section 3-308 of Chapter 3 pertaining to new electric service and extensions; to adopt the "Electric Service and Extensions Policy and Procedures"; to repeal any ordinance, or parts of any ordinance in conflict with this ordinance; to provide for the effective date of such ordinance (November 1, 2024); and to provide for the publication of this ordinance. Council member Schmid moved to waive the three (3) readings of Ordinance #1053 on three (3) different occasions. Council member Kowalski seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0. Council

member Peters moved for final passage of Ordinance #1053. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Schmid moved to approve transferring \$300,000 from City Heritage Bank (Utility Billing) Checking account #411025 and depositing it into the City Homestead Bank Checking account #100027 to pay disbursements. Council member Peters seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Council member Sack moved to approve Mayor Feeken signing the Tax Increment Financing (TIF) Note (Exhibit "C") for the Middle Loup River Subdivision, with an issuance date of June 17, 2024. The Note is dated June 17, 2024, due to the Amendment to the Redevelopment Plan and Agreement being approved by Council on that date. Council member Schmid seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

The Elmwood Cemetery Board "Rules and Regulations" approval of revisions dated August 14, 2024 from the Elmwood Cemetery Board was tabled, due to clarification regarding (1) Item #3: the staking of outer boundaries of cemetery space to be sodded; staking fee is in question; and (2) Item 9: Organizations' metal markers placed as directed; placed as directed is in question. Note: Kristie Fousek (Elmwood Cemetery Records) will notify the Elmwood Cemetery Board that if there are any revisions in the future to the "Rules and Regulations", then the Cemetery Board needs to recommend those revisions to the Mayor and City Council for approval.

A brief discussion ensued regarding the utilization of the current St. Paul Fire Station once the new facility gets developed. Council member Schmid moved to approve the current St. Paul Fire Station be utilized for the Street Dept. equipment and for City Office use. Council member Sack seconded the motion. Council members Kowalski, Schmid, Peters & Sack voted aye, nays none. Motion carried 4/0.

Utilities Superintendent Helzer updates included: (1) Electrical Dept. purchasing a vehicle; funds are allocated in the 2024-2025 Budget; and (2) the City north welcome sign is being erected

Mayor Feeken reported on (1) the selling or disposal of City's yellow antique safe; (2) the enforcement of the mobile food vendors coming to St. Paul; and (3) a current Revenue and Expenditure Guideline can be reviewed at the City Office.

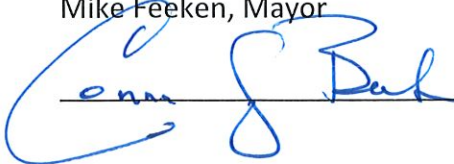
Mayor Feeken adjourned the City Council meeting at 8:00 p.m.

October 21, 2024

Date



Mike Feeken, Mayor



Connie Jo Beck, City Clerk/Deputy Treasurer