

**CITY OF SAINT PAUL  
SOLICITATION PERMIT APPLICATION**

**Guidelines for Solicitors and for acquiring Solicitation Permit:**

1. A solicitation fee shall be paid if selling in the residential district. Sales in the Business district may be done without the solicitation fee.
2. A \$20.00 fee shall be collected for each individual solicitor per day.
3. Provide a copy of the sales tax permit as required by Neb. R.S.77-2705 and proof of a General Liability insurance policy in an amount not less than \$300,000 for property damage and injuries, including death, caused by the operation of the business.
4. All solicitors must be registered with the City of Saint Paul Police Department.
5. Permits will be issued after the completed application is turned in and approved by the City Police Department no later than 30 days.
6. Permits shall be carried by the solicitor and be displayed by the solicitor upon the request of any citizen or the City or any police officer of the City.
7. Solicitation may be done only between the hours of 9:00 a.m. and 7:00 p.m.

**INDICATE WHERE YOU WILL BE SELLING MERCHANDISE:**

Residential District Only      Business District Only      Residential and Business

COMPANY REPRESENTED \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

DESCRIPTION OF MERCHANDISE \_\_\_\_\_

APPLICANT NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

PHONE \_\_\_\_\_

VEHICLE DESCRIPTION \_\_\_\_\_ DRIVERS LICENSE# \_\_\_\_\_

REGISTRATION# \_\_\_\_\_ LICENSE PLATE# \_\_\_\_\_

BEGINNING DATE \_\_\_\_\_ EXPIRATION DATE \_\_\_\_\_

INSURANCE POLICY# \_\_\_\_\_ SALES TAX PERMIT# \_\_\_\_\_

VERIFIED

VERIFIED

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
POLICE OFFICER

\_\_\_\_\_  
DATE

**\*\*PLEASE LIST ADDITIONAL SOLICITORS ON THE BACK OF THE FORM.**

**OFFICE USE ONLY**

AMOUNT PAID \$ \_\_\_\_\_

CHECK# \_\_\_\_\_

DATE \_\_\_\_\_

CASH \_\_\_\_\_

**PLEASE LIST ADDITIONAL SOLICITORS AND ADDITIONAL VEHICLES BEING USED**

NAME \_\_\_\_\_ VEHICLE DESCRIPTION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ REGISTRATION# \_\_\_\_\_  
CITY \_\_\_\_\_ LICENSE PLATE# \_\_\_\_\_  
PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_ VEHICLE DESCRIPTION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ REGISTRATION# \_\_\_\_\_  
CITY \_\_\_\_\_ LICENSE PLATE# \_\_\_\_\_  
PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_ VEHICLE DESCRIPTION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ REGISTRATION# \_\_\_\_\_  
CITY \_\_\_\_\_ LICENSE PLATE# \_\_\_\_\_  
PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

NAME \_\_\_\_\_ VEHICLE DESCRIPTION \_\_\_\_\_  
ADDRESS \_\_\_\_\_ REGISTRATION# \_\_\_\_\_  
CITY \_\_\_\_\_ LICENSE PLATE# \_\_\_\_\_  
PHONE \_\_\_\_\_

SIGNATURE \_\_\_\_\_